



DIGITAL SKILLS

Chicago 17th B reference types for EndNote

Last updated March 2021

This brief guide outlines which reference types to select and which fields to populate in EndNote when using the Chicago 17th B Curtin X9 EndNote style.

Always check your EndNote reference outputs against the [Chicago 17th B referencing guide](#) for accuracy.

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Note: If there is no reference type available for the item you are referencing, identify the components required for that reference and select a similar reference type

Important information for all reference types

When entering a reference into EndNote, you only need to include the basic data. Unless stated otherwise in this guide do not include punctuation or formatting such as colons, full stops, brackets, and italics, or text such as In, Retrieved from, ed., Ed. in the reference. The Chicago 17th B Curtin X9 style will include this automatically when formatting the reference.

Manually populating the author field in EndNote

- When entering **personal authors** or editors into EndNote, use the format **Last Name, First Name**
Example: Shakespeare, William
- When entering an **organisation** as the author, **include a comma** at the end of the organisation's name so EndNote displays the complete name in the reference
Example: Department of Health,
- Enter each **new author** on a **separate line**
- You must use **correct capitalisation** for author details. EndNote will display the author's information with the exact capitalisation you have used
Example: Smith, John

Capitalisation

The Chicago referencing style uses headline style capitalisation, where all significant words in the title start with a capital letter (e.g. Philosophy and Poetry: **A New Look** at an **Old Quarrel**). Stop words such as: a, is, it, at, on, etc. are not capitalised.

When two or more capitalised letters appear in a title (e.g. ANZ, USA), EndNote will incorrectly display the information as Anz or Usa as the style is set to display as headline style capitalisation. To ensure abbreviations, acronyms etc. display correctly:

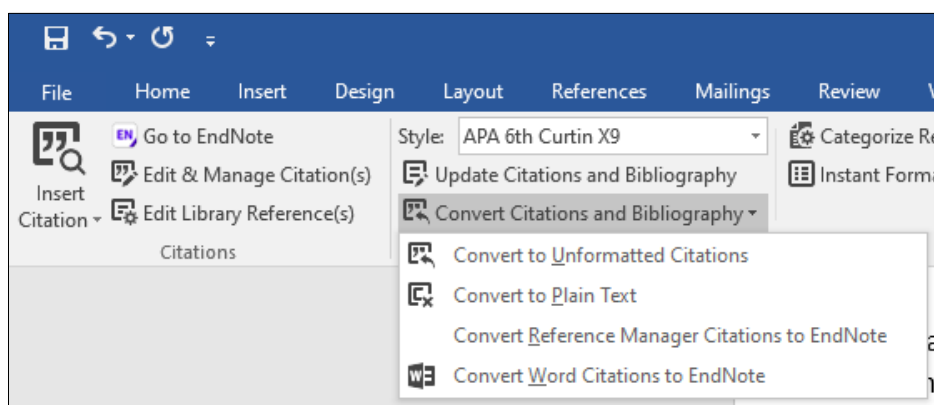
1. Select **Edit** (Windows) or **EndNote** (Mac) and click on Preferences
2. Select the **Change Case** option
3. Enter the abbreviation/ acronym etc. with the correct capitalisation and click **Apply** and **OK**.

Manual changes to references

Chicago B is a complex referencing style and in some instances EndNote may not be able to accommodate all the elements or formatting required for a particular reference type. If manual changes are required, you will need to make these once you have finished creating your reference list in Word and converted your document to plain text.

To do this:

1. In the CWYW toolbar click **Convert Citations and Bibliography** (Windows) or **Tools** (MAC) and select **Convert to Plain Text**
2. A new unsaved document with no field codes (not linked to EndNote) will be created
3. Save it with a new file name (your original document with the field codes will be unchanged and still be linked to EndNote)



4. Manually edit the references in the plain text copy of the document

Reference Type	EndNote fields + Reference example	Notes
Reference type – Audiovisual Material		
TV series	<p>Author, Year, Title, Series Editor, Place Published, Publisher, Type</p> <p>da Mosto, Francesco. 2008. <i>Francesco's Mediterranean Voyage</i>. Television series. Directed by Andrea Carnevali and Nicola Searle. London: BBC.</p> <p>For a single episode in a series use Television episode reference type</p>	<p>The individual(s) primarily responsible for the work (e.g. writer, director, makeup artist, or lighting etc.) should be recorded in the Author field.</p> <p>Enter series director(s) in the Series Editor field</p> <p>Enter the distributor in Publisher</p> <p>Enter Television series in the Type field</p>
Reference type – Blog		
Blog post	<p>Author, Year, Title of Entry, Title of WebLog, Type of Medium, Date, URL</p> <p>Huberman, Ben. 2016. "Live from Paris: David Lebovitz on Food, France, and Writing." <i>Discover</i> (blog), March 3, 2016. https://discover.wordpress.com/2016/03/03/david-lebovitz-food-france-writing/.</p>	<p>If the title of the blog does <i>not</i> include the word blog (as in the example shown), enter blog in the Type of Medium field</p> <p>Enter Month Day in the Date field</p>
Reference type – Book		
Book	<p>Author, Year, Title, Edition, Place Published, Publisher, DOI or URL</p> <p>Doyle, Timothy, Sherilyn MacGregor, and Doug McEachern. 2015. <i>Environment and Politics</i>. 4th ed. Abingdon, England: Routledge.</p>	<p>For a print book, leave the DOI/URL fields blank</p> <p>For editions other than the first, include an Edition e.g. 4th^h</p>

Reference Type	EndNote fields + Reference example	Notes
Reference type – Book Section		
Chapter in an edited book	<p>Author, Year, Title, Book Title, Edition, Editor, Pages, Place Published, Publisher, DOI or URL</p> <p>Petermann, Emily. 2015. "Monster Mash-ups: Features of the Horror Musical." In <i>New Directions in 21st Century Gothic: The Gothic Compass</i>, edited by Lorna Piatti-Farnell and Donna Brien, 71-83. New York, NY: Taylor and Francis.</p>	<p>For a print book, leave the DOI/URL field blank</p> <p>For editions other than the first, include an Edition e.g. 2nd</p>
Reference type – Case		
Case	<p>Case Name, Year Decided, Reporter Volume, Reporter Abbreviation, First Page, URL</p> <p><i>Shea v News Ltd.</i> 2015. WASC 1. http://www.austlii.edu.au/au/cases/wa/WASC/2015/1.html.</p>	<p>If cases appear in your reference list, set them apart from the main body of the reference list under the subheading 'Legal authorities'. Add cases manually (p. 3)</p>
Reference type – Conference Proceedings		
Conference paper or poster	<p>Author, Year of Conference, Title, Conference Name, Conference Location, Date, DOI or URL</p> <p>Loughnane, Lawrence. 2014. "Innovation and Strategy: Linking Management Practices to Achieve Superior Performance." Paper presented at the <i>European Conference on Innovation and Entrepreneurship, Belfast, Ireland, September 18-19, 2014</i>. https://search.proquest.com.dbgw.lis.curtin.edu.au/docview/1674838588.</p> <p>For a conference paper included in published proceeding, reference as a chapter from an edited book. If the paper is published in a journal, treat as a journal article.</p>	<p>If there are no details about the conference on the publication itself, you can easily discover this information by searching for the Conference Name on Google.</p>

Reference Type	EndNote fields + Reference example	Notes
Reference type – Dataset		
Data set	Investigators, Year, Title, Data Type, Place Published, DOI or URL Irino, Tomohisa, and Ryuji Tada. 2009. Chemical and Mineral Compositions of Sediments from ODP Site 127-797. Dataset. Geological Institute, University of Tokyo. https://doi.org/10.1594/PANGAEA.726855 .	Enter Dataset in the Data Type field
Data set created using a company database	Investigators, Year, Title, Data Type, Access Date, URL Morningstar Datanalysis Premium. 2014. GICS Industry Metals & Mining: Financial Data. Dataset. Accessed October 9, 2014. https://datanalysis.morningstar.com.au.dbgw.lis.curtin.edu.au .	Enter Dataset in the Data Type field Enter Month and Day in Access Date
Reference type – Film or Broadcast		
Film or video	Director, Year Released, Title, Format, Series Director, Country, Distributor, Gameau, Damon, and Nick Batzias. 2014. <i>That Sugar Film</i> . DVD. Directed by Damon Gameau. Australia: Madmen Entertainment.	Anyone primarily responsible for the work should be recorded in the Director field, however the Director is recorded again under the Series Director field Enter the format (e.g. DVD) in the Format field
YouTube or videos on the internet	Director, Year Released, Title, Format, URL OfficialPsy. 2012. <i>Gangnam Style</i> . YouTube video, 4:12. https://www.youtube.com/watch?v=9bZkp7q19f0 .	Enter the type of video as well as its total length in the Format field e.g. YouTube video, 4:12

Reference Type	EndNote fields + Reference example	Notes
Reference type – Journal article		
Journal article	<p>Author, Year, Title, Journal, Volume, (Issue), Pages, DOI or URL</p> <p>Burns, Timothy. 2015. "Philosophy and Poetry: A New Look at an Old Quarrel." <i>The American Political Science Review</i> 109 (2): 326-338. https://doi.org/10.1017/S0003055415000076.</p>	If there is no issue number leave the Issue field blank
Journal article – Advance online publication	<p>Author, Year, Title, Journal, Issue, DOI or URL</p> <p>Napoli, Julie, Sonia Dickinson-Delaporte, and Michael B. Beverland. 2016. "The Brand Authenticity Continuum: Strategic Approaches for Building Value." <i>Journal of Marketing Management</i> (forthcoming). https://doi.org/10.1080/0267257X.2016.1145722.</p>	Enter the word forthcoming in the Issue field
Journal article published in a supplement	<p>Author, Year, Title, Journal, Volume, Issue, Pages, DOI or URL</p> <p>Lock, Margaret. 2005. "Eclipse of the Gene and the Return of Divination." <i>Current Anthropology</i> 46 (Suppl. 5): S47–S70. https://www.jstor.org/stable/10.1086/432452.</p>	<p>Use the abbreviation Suppl. before the supplement number in the Issue field</p> <p>Enter the page number(s) in the Pages field as they appear on the article (e.g. S47-S70)</p>
Journal article with an article number	<p>Author, Year, Title, Journal, Volume, Issue, Article number, DOI or URL</p> <p>Pedersen, Pil Birkefeldt Moller, Joanna B. Olsen, Brody Sandel, and Jens-Christian Svenning. 2019. "Wild Steps in a Semi-Wild Setting? Habitat Selection and Behavior of European Bison Reintroduced to an Enclosure in an Anthropogenic Landscape." <i>PLOS ONE</i> 14 (11): e0198308. https://doi.org/10.1371/journal.pone.0198308.</p>	Add the article number in the Pages field

Reference Type	EndNote fields + Reference example	Notes
Reference type – Music		
Music	<p>Composer, Year, Title, Publisher, Form of Item</p> <p>The Wombats. 2017. <i>Beautiful People Will Ruin Your Life</i>. MP3 audio. Warner Music Australia.</p>	Add Format (e.g. MP3 audio) in the Form of Item field
Reference type – Newspaper Article		
Newspaper or magazine article	<p>Reporter, Year, Title, Newspaper, Issue Date, Short Title, URL</p> <p>Haberman, Maggie, and Peter Baker. 2017. "In Call with Times Reporter, Trump Projects Air of Calm over Charges." <i>New York Times</i>, November 1, 2017. https://www.nytimes.com/2017/11/01/us/politics/trump-russia-charges.html.</p> <p>"Fairytale Exist: Migrants Get a Football Team of Their Own." 2015. <i>Weekend Edition Saturday</i>, May 9, 2015. https://search.proquest.com.docview?1679726805?accountid=10382.</p>	<p>Enter page number in the Pages field for articles in print newspapers</p> <p>If there is <i>no author</i>, add a short title for the article (e.g. Fairytale Exist) in the Short Title field. This will become your in-text citation</p>
Reference type – Pamphlet		
Brochure, fact sheet or pamphlet	<p>Author, Year, Title, Place Published, Publisher, URL</p> <p>Curtin University. 2010. <i>Information and Communications Technology (ICT) Social Media Guidelines</i>. Bentley, WA: Curtin University.</p>	For online works, leave the Place Published and Publisher fields blank
Reference type – Podcast		
Podcast episode	<p>Author, Year, Title of Podcast, Type, Title of Show, Date, URL</p> <p>Malcolm, Lynne. 2018. "Tripping for Depression." <i>All in the Mind</i>. Audio podcast. ABC Radio National. Sydney: ABC. https://www.abc.net.au/radionational/programs/allinthemind/tripping-for-depression/10223006.</p>	<p>Enter the title of the episode in the Title of Podcast field</p> <p>Enter the title of the series in the Title of Show field</p> <p>Enter Podcast audio in the Type field</p> <p>Enter Episode # (if applicable) followed by full stop before Podcast audio</p>

Reference Type	EndNote fields + Reference example	Notes
Reference type – Press Release		
Press release	<p>Author, Year, Title, Date, Type of Work, URL</p> <p>Birmingham, Simon. 2017. "Tens of Thousands of Preschoolers to Learn a Language in 2017." Media release, January 9, 2017. https://ministers.education.gov.au/birmingham/tens-thousands-preschoolers-learn-language-2017.</p>	Enter the release type in the Type of Work field e.g. Media release, Press release etc.
Reference type – Report		
Government or organisation report	<p>Author, Year, Title, Place Published, Publisher, Accession Number, DOI or URL</p> <p>AIHW (Australian Institute of Health and Welfare). 2015. <i>Emergency Department Care 2014-15: Australian Hospital Statistics</i>. Cat. No. HSE 168. Canberra: AIHW. https://www.aihw.gov.au/getmedia/0fd096e0-b481-4f92-98d72f9c8719/19527_1.pdf.aspx?inline=true.</p>	Enter the report or catalogue number in the Accession Number field
Company annual report	<p>Author, Year, Title, Place Published, Publisher, DOI or URL</p> <p>Qantas. 2015. <i>A Strong, Sustainable Future: Qantas Annual Report 2015</i>. Sydney, NSW: Qantas. https://www.qantas.com.au/infodetail/about/investors/2015AnnualReport.pdf.</p>	
Australian Bureau of Statistics	<p>Author, Year, Title, Accession Number, Place Published, Publisher, URL</p> <p>ABS (Australian Bureau of Statistics). 2014. <i>Australian Labour Market Statistics</i>. Cat. No. 6105.0. Canberra, ACT: ABS. https://www.abs.gov.au/ausstats/abs@.nsf/mf/6105.0</p>	The ABS is well known by its initials, so enter ABS (Australian Bureau of Statistics), in the Author field. This will affect your in-text citations which you will need to correct manually (p. 3)

Reference Type	EndNote fields + Reference example	Notes
Reference type – Social Media		
Facebook, Instagram and Twitter	<p>Username, Year, Post Text, Handle, Provider, Post Date, URL</p> <p>Obama, Barack (@barackobama). 2018. "During my presidency, I started a tradition of sharing my reading lists and play lists." Facebook, January 1, 2018. https://www.facebook.com/barackobama/posts/10155532677446749.</p> <p>O'Brien, Conan (@ConanOBrien). 2015. "In honor of Earth Day, I'm recycling my tweets." Twitter, April 22, 2015, 11:10 a.m. https://twitter.com/ConanOBrien/status/590940792967016448.</p> <p>Souza, Pete (@petesouza). 2018. "A loving touch." Instagram photo, February 8, 2018. https://www.instagram.com/p/Be8MsHcl8DP/.</p>	<p>Enter the platform in the Provider field e.g. Facebook, Twitter, Instagram</p> <p>Record Month and Day of post in Post Date field.</p> <p>EndNote will automatically display the post text in headline-style capitalisation. You will need to correct this manually (p.3) to follow the style of capitalisation used in the post.</p>
Reference type – Standard		
Standard	<p>Institution, Year, Title, Publisher, Accession Number, URL</p> <p>Standards Australia. 2009. <i>Wire-rope Slings: Product Specification</i>. AS 1666.1-2009. SAI Global. https://www.saiglobal.com.</p>	<p>Record the standard number in the Accession Number field</p>
Reference type – Statute		
Act of Parliament	<p>Name of Act, Code, Sections, URL</p> <p>Copyright Act 1968 (Cth) s.40. https://www.austlii.edu.au/au/legis/cth/consol_act/ca1968133/.</p>	<p>Enter the jurisdiction abbreviation in the Code field e.g. Cth</p> <p>Enter s. space # in the Sections field</p>

Reference Type	EndNote fields + Reference example	Notes
Reference type – Television Episode		
TV series episode	<p>Producer, Year, Title, Episode Title, Location, Distributor, Medium.</p> <p>Bender, Jack, 2016. "The Door." Season 6, Episode 5. <i>Game of Thrones</i>. Television program. New York: HBO.</p>	<p>The individual(s) primarily responsible for the work (e.g. writer, director, makeup artist, or lighting etc.) should be recorded in the Producer field.</p> <p>Enter Television program in the Medium field.</p>
Reference type – Thesis		
Thesis	<p>Author, Year, Title, Place Published, Thesis Type, DOI or URL</p> <p>Ling, Justin. 2015. "Lords and Ladies of the Modern Age." Master's thesis, Mills College. https://search.proquest.com/dbgw.lis.curtin.edu.au/docview/1676462563?accountid=10382.</p>	<p>Enter the name of the University or College in the Place Published field</p> <p>Enter the type of thesis e.g. Master's thesis or PhD diss. in the Thesis Type field.</p>
Reference type – Unpublished Work		
Lecture	<p>Author, Year, Title of Work, Type of Work, URL</p> <p>Bloom, Paul. 2016. "Lecture 2 – Foundations: This Is Your Brain." PowerPoint slides. https://oyc.yale.edu/sites/default/files/class02_0.pdf.</p>	<p>Record the lecture format in the Type of Work field e.g. PowerPoint slides, iLecture etc.</p>

Reference Type	EndNote fields + Reference example	Notes
Reference type – Web Page		
Webpage on a website	<p>Author, Year, Title, Publisher, Access Year, Access Date, URL</p> <p>Department of Education and Training. 2016. "Improving Australian and European Mobility." Australian Government. https://www.education.gov.au/news/improving-australian-and-european-mobility.</p> <p>"Eye Pop: The Celebrity Gaze." 2015. National Portrait Gallery. https://npg.si.edu/exhibition/eye-pop-celebrity-gaze.</p> <p>Metropolitan Redevelopment Authority. n.d. "Elizabeth Quay." Government of Western Australia. Accessed March 8, 2016. https://www.mra.wa.gov.au/projects-and-places/elizabeth-quay.</p>	<p>Enter the owning organisation in the Publisher field</p> <p>If there is no author leave this field blank. You can add a Short Title (e.g. Eye Pop) for the webpage which will become your in-text citation</p> <p>If there is <i>no date</i> for the webpage, enter n.d. in Year and include an Access Year and Access Date</p>
Entire website	<p>Author, Year, Series Title, URL</p> <p>Government of Western Australia. n.d. Perth Zoo. Accessed March 20, 2017. https://perthzoo.wa.gov.au.</p>	<p>Enter the title of the website in the Series Title field</p> <p>If there is no date for the website, enter n.d. in Year and include an Access Year and Access Date</p>