



DIGITAL SKILLS

Chicago B reference types for EndNote

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This brief guide outlines which reference types to select and which fields to populate in EndNote when using the Chicago 17th B Curtin EndNote style.

Always check your EndNote reference outputs against the [Chicago 17th B referencing guide](#) for accuracy.

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Important information for all reference types

When entering a reference into EndNote you only need to include the basic data. Unless stated otherwise in this guide, do not include punctuation or formatting such as colons, full stops, brackets, and italics, or text such as In, Retrieved from, ed., Ed. in the reference. The Chicago 17th B Curtin style will include this automatically when formatting the reference.

Populating the author field

When entering **personal authors** or editors into EndNote use the format **Last Name, First Name**

Example: Shakespeare, William

When entering an **organisation** as the author, **include a comma** at the end of the organisation's name so EndNote displays the complete name in the reference

Example: Department of Health,

You must use the **correct capitalisation** for author details. EndNote will display the author's information with the exact capitalisation that you have used

Example: Smith, Jane A.

Title capitalisation

Chicago uses headline style capitalisation, where all significant words in the title start with a capital letter (e.g. Philosophy and Poetry: **A New Look at an Old Quarrel**). Stop words such as: a, is, it, at, on, etc. are not capitalised.

When two or more capitalised letters appear in a title (e.g. ANZ, USA), EndNote will incorrectly display the information as Anz or Usa. To ensure abbreviations and acronyms display correctly:

1. Select **Edit** (Windows) or **EndNote** (Mac) and click on **Preferences**
2. Select the **Change Case** option
3. Enter the abbreviation/ acronym etc. with the correct capitalisation, click **Apply** and **OK**.

Manual changes to references

Chicago is a complex style and in some instances EndNote may not be able to accommodate all the elements or formatting required for a particular reference type. If manual changes are required, you will need to make these once you have finished creating your reference list in Word and [converted your document to plain text](#). To convert to plain text:

1. In the CWYW toolbar click **Convert Citations and Bibliography** (Windows) or **Tools** (MAC) and select **Convert to Plain Text**
2. A new unsaved document with no field codes (not linked to EndNote) will be created
3. Save it with a new file name (your original document with the field codes will be unchanged and still be linked to EndNote)
4. Manually edit the references in the plain text copy of the document.

Chicago 17th B reference types for EndNote

Use for	EndNote fields + reference example	Notes
Reference type – Audiovisual Material		
TV series For a single episode from a series use Television Episode	Author, Year, Title, Type, Series Editor, Place Published, Publisher, URL Cawley, Tucker. 2019. <i>Merry Happy Whatever</i> . Television series. Directed by Pamela Fryman, Phill Lewis and Gloria Calderon Kellett. Los Angeles: Netflix.	Enter Television series in the Type field.
Reference type – Blog		
Blog	Author, Year, Title of Entry, Title of WebLog, Date, URL Huberman, Ben. 2016. "Live from Paris: David Lebovitz on Food, France, and Writing." <i>Discover</i> (blog), March 3, 2016. https://discover.wordpress.com/2016/03/03/david-lebovitz-food-france-writing/ .	Enter blog in the Type of Medium field if the word 'blog' doesn't appear in the title.
Reference type – Book		
Book	Author, Year, Title, Edition, Place Published, Publisher, DOI <i>or</i> URL Doyle, Timothy, Doug McEachern, and Sherilyn MacGregor. 2015. <i>Environment and Politics</i> . London: Routledge. http://ebookcentral.proquest.com/lib/curtin/detail.action?docID=2194948 .	For editions other than the first, include an Edition , e.g. 2nd For a print book, leave the DOI/URL fields blank.
Reference type – Book Section		
Chapter in an edited book	Author, Year, Title, Book Title, Edition, Editor, Pages, Place Published, Publisher, DOI <i>or</i> URL Juvonen, Jaana, and Sandra Graham. 2004. "Research Based Interventions on Bullying." In <i>Bullying: Implications for the Classroom</i> , edited by Gary D. Phye and Cheryl Sanders, 229-255. Amsterdam: Elsevier Academic Press. http://ebookcentral.proquest.com/lib/curtin/detail.action?docID=226831 .	For editions other than the first, include an Edition , e.g. 2nd For a print book, leave the DOI/URL fields blank.

Chicago 17th B reference types for EndNote

Use for	EndNote fields + reference example	Notes
Reference type – Conference Paper		
Conference paper or poster	<p>Author, Year, Title, Type, Conference Name, Conference Location, Date, DOI or URL</p> <p>Chadwick, M. B., M. Blann, and S. Hilaire. 2008. "Multistep Direct Preequilibrium Reactions and the Monte Carlo Approach." <i>Paper presented at the International Conference on Nuclear Data for Science and Technology, Paris, France, April 23-27, 2007.</i> https://permalink.lanl.gov/object/tr?what=info:lanl-repo/lareport/LA-UR-07-2498.</p>	Enter Paper in the Type field.
Reference type – Dataset		
Dataset	<p>Investigators, Year, Title, Data Type, Place Published, DOI or URL</p> <p>Irino, Tomohisa, and Ryuji Tada. 2009. <i>Chemical and Mineral Compositions of Sediments from ODP Site 127-797</i>. Dataset. Geological Institute, University of Tokyo. https://doi.org/10.1594/PANGEA.726855.</p>	Enter Dataset in the Data Type field
Dataset created using a company database	<p>Investigators, Year, Title, Data Type, Access Date, DOI or URL</p> <p>Morningstar Datanalysis Premium. 2014. <i>GICS Industry Metals & Mining: Financial Data</i>. Dataset. Accessed October 9, 2014. https://datanalysis.morningstar.com.au.dbgw.lis.curtin.edu.au.</p>	<p>Enter Dataset in the Data Type field</p> <p>Enter Access Date in the format Month Day, Year e.g. October 9, 2014</p>
Reference type – Film or Broadcast		
Film or video	<p>Director, Year Released, Title, Format, Series Director, Country, Distributor, URL</p> <p>Gameau, Damon, and Nick Batzias. 2014. <i>That Sugar Film</i>. DVD. Directed by Damon Gameau. Australia: Madmen Entertainment.</p>	

Chicago 17th B reference types for EndNote

Use for	EndNote fields + reference example	Notes
Reference type – Film or Broadcast		
YouTube or streaming video	<p>Director, Year Released, Title, Format, Running Time, URL</p> <p>Ellis, Lindsay. 2017. <i>Auteur Theory vs. Michael Bay: The Whole Plate: Episode 2</i>. YouTube video, 12:31. https://www.youtube.com/watch?v=srk-tPbQVcs.</p>	
Reference type – Journal Article		
Journal article	<p>Author, Year, Title, Journal, Volume, Issue, Pages, DOI or URL</p> <p>Burns, Timothy W. 2015. "Philosophy and Poetry: A New Look at an Old Quarrel." <i>American Political Science Review</i> 109 (2): 326-338. https://doi.org/10.1017/s0003055415000076.</p>	
Journal article – Advanced online publication	<p>Author, Year, Title, Journal, Issue, DOI or URL</p> <p>Napoli, Julie, Sonia Dickinson-Delaporte, and Michael B. Beverland. 2016. "The Brand Authenticity Continuum: Strategic Approaches for Building Value." <i>Journal of Marketing Management</i> (forthcoming). https://doi.org/10.1080/026725X.2016.1145722.</p>	Enter forthcoming in the Issue field
Journal article published in a supplement	<p>Author, Year, Title, Journal, Volume, Issue, Pages, DOI or URL</p> <p>Stoody, Eve E., Joanne M. Spahn, and Kellie O. Casavale. 2019. "The Pregnancy and Birth to 24 Months Project: A Series of Systematic Reviews on Diet and Health." <i>The American Journal of Clinical Nutrition</i> 109 (Suppl. 1): 685S-697S. https://doi.org/10.1093/ajcn/nqy372.</p>	<p>Enter Suppl. and the supplement number or letter in the Issue field</p> <p>Enter the Pages as they appear on the article, e.g. S47-S70</p>

Chicago 17th B reference types for EndNote

Use for	EndNote fields + reference example	Notes
Reference type – Music		
Song	<p>Composer, Producer, Year, Title, Volume, Album Title, Format of Music, Publisher, URL</p> <p>Rihanna, vocalist. 2007. "Umbrella." Track 1 on <i>Good Girl Gone Bad</i>. MP3 audio. Island Def Jam.</p>	<p>Enter the creator's role in the Producer field, e.g. vocalist.</p> <p>Enter the track number in the Volume field.</p>
Album	<p>Composer, Producer, Year, Album Title, Format of Music, Publisher, URL</p> <p>The Wombats, band. 2017. <i>Beautiful People Will Ruin Your Life</i>. MP3 audio. Warner Music Australia.</p>	<p>Enter the creator's role in the Producer field, e.g. band.</p>
Reference type – Newspaper Article		
Newspaper article	<p>Reporter, Year, Title, Issue Date, Year, Pages, URL</p> <p>Haberman, Maggie, and Peter Baker. 2017. "In Call with Times Reporter, Trump Projects Air of Calm over Charges." <i>New York Times</i>, November 1, 2017. https://www.nytimes.com/2017/11/01/us/politics/trump-russia-charges.html.</p> <p>For newspaper articles with no author, you will need to manually alter the reference to comply with the Chicago requirements (see note p. 2)</p>	<p>For a print newspaper article, enter the page number in the Pages field.</p>
Reference type – Pamphlet		
Brochure, Factsheet or pamphlet	<p>Author, Year, Title, Place Published, Publisher, URL</p> <p>Department of Health. 2020. <i>When Should Masks Be Worn in the Community, in Australia?</i> Canberra: Australian Government. https://www.health.gov.au/sites/default/files/documents/2020/07/when-should-masks-be-worn-in-the-community-in-australia.pdf.</p>	<p>For print materials, omit the URL</p>

Chicago 17th B reference types for EndNote

Use for	EndNote fields + reference example	Notes
Reference type – Podcast		
Podcast episode	<p>Author, Year, Title of Podcast, Number, Title of Show, Type, Series Title, Place Published, Publisher, URL</p> <p>Kilgariff, Karen, and Georgia Hardstark. 2019. "The Baddest of Them All." Episode 196. <i>My Favorite Murder</i>. Audio podcast. My Favorite Murder Inc. Burbank, CA. https://myfavoritemurder.com/196-the-baddest-of-them-all.</p>	<p>Enter the title of the episode in Title of Podcast field, and the title of the series in Title of Show field.</p> <p>Enter Audio podcast in the Type field.</p> <p>Enter the name of the website in Series Title.</p>
Reference type – Press release		
Press release	<p>Author, Year, Title, Type of Work, Date, Year, URL</p> <p>APA (American Psychological Association). 2018. "Dishonest Individuals Perceived as Less Capable." Press release, January 31, 2018. https://www.apa.org/news/press/releases/2018/01/dishonest-individuals.aspx.</p>	<p>Enter the type of release in the Type of Work field.</p>
Reference type – Report		
Government or organisation report	<p>Author, Year, Title, Report Number, Place Published, Publisher, DOI or URL</p> <p>CSIRO. 2016. <i>Australia 2030: Navigating Our Uncertain Future</i>. Canberra, ACT: CSIRO. https://www.csiro.au/en/Do-business/Futures/Reports/Australia-2030.</p>	<p>If there is no report number leave this field blank.</p>
Annual report	<p>Author, Year, Title, Place Published, Publisher, DOI or URL</p> <p>Qantas. 2018. <i>Qantas Annual Report 2018</i>. Sydney: Qantas. http://investor.qantas.com/FormBuilder/_Resource/_module/doLLG5ufYkCyEPjF1tpgyw/file/annual-reports/2018-Annual-Report-ASX.pdf.</p>	

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Use for	EndNote fields + reference example	Notes
Reference type – Social Media		
Facebook, Instagram, Twitter	<p>Username, Handle, Year, Post Text, Provider, Post Date, Year, Time, URL</p> <p>Jackman, Hugh (@RealHughJackman). 2015. "At the dentist...This is BEFORE I found out I was having a tooth pulled photo!" Twitter, November 12, 2015, 5:42 a.m. https://twitter.com/RealHughJackman/status/664800426961870849.</p>	EndNote will display the post text in headline-style capitalisation. You will need to alter this manually to follow the capitalisation used in the post (see note on p. 2)
Reference type – Standard		
Standard	<p>Institution, Year, Title, Document Number, Publisher, URL</p> <p>Standards Australia. 2009. <i>Wire-Rope Slings: Product Specification</i>. AS 1666.1-2009. SAI Global. https://www.saiglobal.com.</p>	Enter the standard number in the Document Number field.
Reference type – Television Episode		
TV series episode	<p>Producer, Year, Episode Title, Season, Episode No., Title, Medium, Location, Distributor, URL</p> <p>Bender, Jack. 2016. "The Door." Season 6, Episode 5. <i>Game of Thrones</i>. Television program. New York: HBO.</p>	
Reference type – Thesis		
Thesis	<p>Author, Year, Title, Thesis Type, University, URL</p> <p>Gao, Wenran. 2018. "Fuel Properties and Thermal Processing of Bio-Oil and Its Derived Fuel Mixtures." PhD diss., Curtin University. https://espace.curtin.edu.au/handle/20.500.11937/75545.</p>	Enter the type of thesis, e.g. Master's thesis or PhD diss. in the Thesis Type field

Chicago 17th B reference types for EndNote

Use for	EndNote fields + reference example	Notes
Reference type – Unpublished Work		
Lecture	Author, Year, Title of Work, Type of Work, URL Leaver, Tama. 2012. "Social Media Rivers." iLecture. https://echo.ilecture.curtin.edu.au:8080/ess/echo/presentation/893b5284-ecad-4ad4-8af7-0ad2a1e19e24 .	Enter the format of the lecture in the Type of Work field, e.g. iLecture, PowerPoint slides
Company or industry profile from a database	Author, Year, Title of Work, Series Title, URL Euromonitor International. 2020. "Ferrero & Related Parties in Packaged Food (World)." <i>Passport</i> . https://www.warc-com.dbgw.lis.curtin.edu.au/content/article/euromonitor/ferrero-and-related-parties-food/90830 .	
Reference type – Web Page		
Entire website	Author, Year, Series Title, Access Date, Access Year, URL Government of Western Australia. n.d. Perth Zoo. Accessed March 12, 2018. https://perthzoo.wa.gov.au .	Enter the title of the website in the Series Title field. If there is no date for the website, enter n.d. in Year and include an Access Date and Access Year .
Webpage on a website	Author, Year, Title, Publisher, Access Date, Access Year, URL DET (Department of Education and Training). 2016. "Improving Australian and European Mobility." Australian Government. https://www.education.gov.au/news/improving-australian-and-european-mobility .	If there is no date for the website, enter n.d. in Year and include an Access Date and Access Year .