Curtin University

APA 7th referencing

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Introduction

APA 7th is an author-date referencing style used across a broad range of subject areas. It is based on the Publication Manual of the American Psychological Association, 7th edition (https://catalogue.curtin.edu.au/permalink/f/15oatim/CUR_ALMA21180713170001951).

This guide is primarily for students completing assignments at Curtin University. If you are publishing (e.g. journal article, PhD), please consult the above publication as the examples provided here may differ slightly from the requirements outlined in the official style guide.

What is referencing?

Referencing is a standardised method of acknowledging sources of information that you have used in your assignments or research, in a way that uniquely identifies the source. It is not only necessary for avoiding plagiarism, but also for supporting your ideas and arguments.

Printable referencing guide

A printable APA 7th referencing guide is available on the UniSkills downloads page (https://uniskills.library.curtin.edu.au/downloads).

> **Note on assignment formatting**
>
> Please check your unit outline/Blackboard for assignment formatting requirements (such as fonts, headers, spacing, word counts etc.) and assignment cover sheets. PhD and Masters by research students should consult the relevant publication manual for formatting information.

APA referencing quiz

This short interactive tutorial and quiz should take 10-15 minutes to complete.

H5P interactive activity (https://curtin.h5p.com/content/1291788885721453009)

In-text citations explained

In-text citations are included throughout the course of your writing to acknowledge the sources of information you have used to build and support your ideas. They briefly identify a work by its **author** and **year** of publication and direct readers to a reference list entry with the full details of the source. In-text citations are required for both paraphrasing and quoting. Additional locator information, such as a page or paragraph number, is also included in some instances.

In-text citations can be presented in two ways:

- **Author(s) and year appear within brackets, separated by a comma.**

It could be argued that mental flexibility is a key factor in well-being (Palladino & Wade, 2010).

- **Author(s) appear as part of the sentence, followed by the year in brackets.**

Palladino and Wade (2010) argue that mental well-being is linked with flexible thinking.

> **Tip!** Join author names with an **&** when they appear within brackets and use **and** when they appear as part of the sentence.

Paraphrasing

Paraphrasing is when you present the ideas of others in your own words. Check out Integrating sources: Paraphrasing (https://uniskills.library.curtin.edu.au/assignment/writing/integrating-sources#paraphrasing) for more information and examples.

- In-text citation includes **author** and **year of publication**
- Check with your lecturer to see whether you should also include a page number (page numbers are not required in the APA manual)

Paraphrasing example

Palladino and Wade (2010) argue that mental well-being is linked with flexible thinking.

OR

It could be argued that mental flexibility is a key factor in well-being (Palladino & Wade, 2010).

Quoting (40 words or less)

Quoting is when you copy the exact words from another source into your work. Check out Integrating sources: Quoting (https://uniskills.library.curtin.edu.au/assignment/writing/integrating-sources#quoting) for information and examples.

- Place quotation marks around the quote " "
- The in-text citation includes the **author**, **year of publication** and **page number** (or another identifier (https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers) if there are no page numbers)

Quoting example - with page numbers

According to Palladino and Wade (2010), "a flexible mind is a healthy mind" (p. 147).

OR

"A flexible mind is a healthy mind" (Palladino & Wade, 2010, p. 147).

Quoting example - without page numbers

Lee (2015) states that, "in APA style, double quotation marks are used to enclose quoted material" (para. 1).

OR

"In APA style, double quotation marks are used to enclose quoted material" (Lee, 2015, para. 1).

Quoting (more than 40 words)

When the text you are quoting is more than 40 words long, use a freestanding block of text which:

- Starts on a new line
- Is indented from the left margin
- Does not include quotation marks

The in-text citation appears in brackets after the final punctuation mark and includes the **author**, **year of publication**, and **page number or another identifier (https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers)**.

Block quotation example

In-text citations are important in academic writing, drawing the parallel between the author's work and the sources which support it:

The function of any citation-signaller is to alert the reader to some kind of association between the citing text and the cited text. Citation-signallers may additionally, by using page references or chapter numbers, single out a particular part of the text as especially relevant. (Langham, 2005, p. 361)

Multiple sources for the same information

When including multiple sources to support a particular point in your writing or demonstrate a consensus:

- The in-text citation includes all sources in the same set of brackets, ordered alphabetically. Separate the citations with semi colons
- Include a reference list entry for each source

Multiple sources example

There is an established consensus that the current trend towards a warming climate is directly linked to human activity (Hegerl, 1996; Levitus et al., 2017; NASA, n.d.; Robinson et al., 2014; Santer et al., 2003).

Multiple works by the same author(s)

When referencing multiple works by the same author, order chronologically in the reference list. References with no date (n.d.) precede references with dates

In-text citations

(Bull, 2008).

Bull (2010) states…

Reference list

Bull, M. (2008). *Governing the heroin trade: From treaties to treatment.* Ashgate Publishing. https://ebookcentral.proquest.com/lib/curtin/detail.action?docID=438571

Bull, M. (2015). *Punishment and sentencing: Risk rehabilitation and restitution.* Oxford University Press. https://ebookcentral.proquest.com/lib/curtin/detail.action?docID=1985996

Multiple works by the same author(s) - published in the same year

- Add a, b, c after the year to differentiate works by the same author(s) published in the same year
- Order alphabetically by the title of the work in the reference list
- For references that have no date (shown by n.d.), use the following forms for the date in the in-text citation and reference list: (n.d.-a), (n.d.-b) etc.

In-text citation

(Clarke & Fawcett, 2014b).

Clarke and Fawcett (2014a) suggest that…

Reference list

Clarke, P. N., & Fawcett, J. (2014a). Life as a mentor. *Nursing Science Quarterly*, *27*(3), 213-215. https://doi.org/10.1177/0894318414534492

Clarke, P. N., & Fawcett, J. (2014b). Life as a nurse researcher. *Nursing Science Quarterly*, *27*(1), 37-41. https://doi.org/10.1177/0894318413509708

Different authors with the same surname

If referring to two or more publications where the primary (first) authors have the same surname, include the first author's initials in all in-text citations, even if the year of publication differs. Initials help avoid confusion within the text and help readers locate the correct reference list entry.

In-text citations will include author initials

(B. Johnson, 2017). OR According to B. Johnson (2017)…

(M. Johnson et al., 2016). OR M. Johnson et al. (2016) state…

Authors citing other authors

Academic content such as books and journal articles will often contain a lot of citations. When do you need to credit the original author (primary source)? Cite the original author when:

- They are **quoted** by your source (the secondary source)
- When a specific study is discussed in the secondary source, and you reproduce findings or arguments from that study without accessing the primary source

- Indigenous knowledges are cited by a non-Indigenous author, or knowledges cited are connected to a particular community or language group to which the Indigenous author does not belong (find out more about referencing Indigenous knowledges, page 56).

When citing a secondary source:

- The in-text citation should include author details from the primary source, as well as the author, year of publication and page/paragraph number from the secondary source
- If you are citing Indigenous knowledges, you should also include the community or language group the knowledge originates from if this information is known
- Only the secondary source is included in the reference list.

In-text citation

"We are part of the land, it is part of us" (Philippe, 2008, as cited in Maldonado et al., 2013, p. 610).

OR

Philippe (2008, as cited in Maldonado et al., 2013) states "we are part of the land, it is part of us" (p. 610).

In-text citation - Indigenous knowledges

Sixteen plant parts, collected from eight separate species were assessed by the University of Western Sydney's Health Research Institute for their antioxidant and antimicrobial potential, their effectiveness long established within the Aboriginal community (Mbabaram knowledge, as cited in Packer et al., 2019, p. 5).

Reference list

Maldonado, J. K., Shearer, C., Bronen, R., Peterson, K., & Lazrus, H. (2013). The impact of climate change on tribal communities in the US: Displacement, relocation, and human rights. *Climatic Change*, *120*(3), 601-614. https://doi.org/10.1007/s10584-013-0746-z

Packer, J., Turpin, G., Ens, E., Venkataya, B., Mbabaram Community, Yirralka Rangers, & Hunter, J. (2019). Building partnerships for linking biomedical science with traditional knowledge of customary medicine: A case study with two Australian Indigenous communities. *Journal of Ethnobiology and Ethnomedicine, 15*, 69-81. https://doi.org/10.1186/s13002-019-0348-6

Still confused about who to reference when the information you are looking at contains another reference? Watch this short, three minute video for further explanation, as well as examples: **https://youtu.be/tkwboeng0WY**

Author variations

The author variations below apply to all reference types (books, journal articles, websites, etc.).

For reference list entries:

- Author surnames (last names) are followed by a comma and space and then initials for their first and middle names, e.g. Jane Smith appears as Smith, J.
- Put a full stop after each initial and a space between the initials, e.g. Lee, S. A.
- Include a comma after each author and use an ampersand (&) before the last author, e.g. Khan, M. G., & Gibbons, J. P. (See 21 or more authors, page 12 for a variation to this.)
- List authors in the order they appear on the source you are referencing.

No author

If no personal author is given, check to see if an organisation has acted as the author. Where there are no authors and you are sure that your source is credible, follow the guidelines below:

- Use the title of the work in place of the author in the in-text citation and in the reference list
- If the title is too long, shorten it in the in-text citation
- If the title is italicised in the reference also italicise it in the in-text citation
- If the title is not italicised in the reference list entry, use double quotation marks around it in the in-text citation
- Use headline style capitalisation (all major words start with a capital letter) for the title for in-text citations and in the text of your assignment
- Arrange in the reference list alphabetically by the first word of the title (other than A, An, In or The)

In-text citation

(*In the Former Capital*, 2020). OR The article *In the Former Capital* (2020) suggests…

("A Higher Education Return," 2016). OR In the article "A Higher Education Return" (2016)…

Reference list

In the former capital of pro-slavery America, Confederate statues are coming down. (2020, July 2). SBS News. https://sbs.com.au/news/in-the-former-capital-of-pro-slavery-america-confederate-statues-are-coming-down

A higher education return. (2016, August 18). *The Australian*. https://www.proquest.com/newspapers/higher-education-return/docview/1811922139/se-2?accountid=10382

Organisation as author

- Write the organisation name in full in-text and in the reference list
- Where multiple departments are listed, use the organisation most responsible for the information as the author. In government documents particularly, the hierarchy is often displayed, for example: Government of Western Australia, Department of Health, Royal Perth Hospital. The smallest department is usually primarily responsible for the content (in this case Royal Perth Hospital)
- **Optional abbreviation**: Organisation names can be abbreviated in-text if: the organisation is well-known by the abbreviation (e.g. WHO); it helps avoid long and cumbersome citations; or it will be cited at least three times in the paper. Organisation names should be written in full in the first in-text citation and may be abbreviated thereafter, as shown in the example below.

In-text citation

(World Health Organization, 2018). OR The World Health Organization (2018) reports…

Optional abbreviation - First in-text citation

(World Health Organization [WHO], 2018). OR The World Health Organization (WHO, 2018) reports…

Optional abbreviation - Subsequent in-text citations

(WHO, 2018). OR WHO (2018) highlights…

Reference list

World Health Organization. (2018). *Global status report on road safety 2018*.

https://www.who.int/publications/i/item/9789241565684

One or two authors

- List author(s) in every in-text citation
- Spell 'and' if you include two authors as part of the sentence (outside of brackets) in your assignment

In-text citation

(Lane & Catling, 2016).

OR

Lane and Catling (2016) found that…

Reference list

Burns, T. (2015). Philosophy and poetry: A new look at an old quarrel. *The American Political Science Review*, *109*(2), 326-338. https://doi.org/10.1017/S0003055415000076

Lane, R., & Catling, S. (2016). Preservice primary teachers' depth and accuracy of knowledge of tropical cyclones. *Journal of Geography*, *115*(5), 198-211. https://doi.org/10.1080/00221341.2016.1153133

Three to 20 authors

- For in-text citations, cite only the surname of the first author followed by et al. (meaning *and others*)
- When multiple works with three or more authors shorten to the same in-text citation, to avoid ambiguity write out as many names as needed to distinguish the references and abbreviate the remaining names to et al. For example: (Smith, Jones, McDonald et al., 2019) (Smith, Jones, Black et al., 2019)
- Include all authors in the reference list

In-text citation

(Habary et al., 2017).

OR

Habary et al. (2017) suggested that…

Reference list

Habary, A., Johansen, J. L., Nay, T. J., Steffensen, J. F., & Rummer, J. L. (2017). Adapt, move or die - how will tropical coral reef fishes cope with ocean warming? *Global Change Biology*, *23*(2), 566-577. https://doi.org/10.1111/gcb.13488

21 or more authors

- For in-text citations, cite only the surname of the first author followed by et al. (meaning *and others*)
- When multiple works with three or more authors shorten to the same in-text citation, to avoid ambiguity write out as many names as needed to distinguish the references and abbreviate the remaining names to et al. For example: (Smith, Jones, McDonald et al., 2019) (Smith, Jones, Black et al., 2019)
- In the reference list entry, list the first 19 authors followed by an ellipsis (…) then the final author's name

In-text citation

(Naghavi et al., 2017).

OR

Naghavi et al. (2017) suggested that…

Reference list

Naghavi, M., Abajobir, A. A., Abbafati, C., Abbas, K. M., Abd-Allah, F., Abera, S. F., Aboyans, V., Adetokunboh, O., Afshin, A., Agrawal, A., Ahmadi, A., Ahmed, M. B., Aichour, A. N., Aichour, M. T. E., Aichour, I., Aiyar, S., Alahdab, F., Al-Aly, Z., Alam, K., . . . Murray, C. J. L. (2017). Global, regional, and national age-sex specific mortality for 264 causes of death, 1980-2016: A systematic analysis for the Global Burden of Disease Study 2016. *The Lancet*, *390*(10100), 1151-1210. https://doi.org/10.1016/S0140-6736(17)32152-9

Journal & news articles

Journal article

> ***Reference components***
>
> Author's Surname, Initial(s). (year of publication). Title of journal article: Subtitle. *Journal Title in Italics, volume number in italics*(issue number), page range. https://doi.org… *or* URL

Reference list examples

Habray, A., Johansen, J. L., Nay, T. J., Steffensen, J. F., & Rummer, J. L. (2017). Adapt, move or die - How will tropical coral reef fishes cope with ocean warming? *Global Change Biology, 23*(2), 566-577. https://doi.org/10.1111/gcb.13488

Lane, R., & Catling, S. (2016). Preservice primary teachers' depth and accuracy of knowledge of tropical cyclones. *Journal of Geography, 115*(5), 198-211. https://doi.org/10.1080/00221341.2016.1153133

Naghavi, M., Abajobir, A. A., Abbafati, C., Abbas, K. M., Abd-Allah, F., Abera, S. F., Aboyans, V., Adetokunboh, O., Afshin, A., Agrawal, A., Ahmadi, A., Ahmed, M. B., Aichour, A. N., Aichour, M. T. E., Aichour, I., Aiyar, S., Alahdab, F., Al-Aly, Z., Alam, K., . . . Murray, C. J. L. (2017). Global, regional, and national age-sex specific mortality for 264 causes of death, 1980–2016: A systematic analysis for the Global Burden of Disease Study 2016. *The Lancet, 390*(10100), 1151-1210. https://doi.org/10.1016/S0140-6736(17)32152-9

In-text examples

One - two authors

(Lane & Catling, 2016).

OR

Lane and Catling (2016) suggest…

Three or more authors

(Habray et al., 2017).

OR

Habray et al. (2017) argue…

Note. The abbreviation 'et al.' means *and others.*

If quoting

"To be well-informed national and global citizens, young adults need to be knowledgeable about the causes, processes, and impacts of climatic hazards" (Lane & Catling, 2016, p. 199).

OR

Lane and Catling (2016) highlight that "to be well-informed national and global citizens, young adults need to be knowledgeable about the causes, processes, and impacts of climatic hazards" (p. 199).

Extra tips

- Provide a DOI (Digital Object Identifier) or URL, page 80 for online sources
- If there is no issue number, omit this from your reference
- If a journal article has 21 or more authors, in the reference list entry include the first 19 authors followed by an ellipsis (. . .) then the final author's name. See 21 or more authors, page 12 for more information.

Advanced publication, supplements and article numbers

Journal article - Advanced online publication

Jayathilake, C., & Huxham, M. (2021). Communities of practice or communicative rationality? A

study of autonomous peer assisted learning. *Active Learning in Higher Education*.

Advance online publication. https://doi.org/10.1177/1469787421998123

Journal article published in a supplement

Lock, M. (2015). Eclipse of the gene and return of divination. *Current Anthropology, 46*(Suppl.

5), S47-S70. https://doi.org/10.1086/432452

Journal article with an article number/eLocator

Eades, S. J., & Banks, E. (2017). 50 years since citizenship: Successes and challenges in

Indigenous health. *Public Health Research & Practice, 27*(4), Article e2741730.

https://doi.org/10.17061/phrp2741730

Extra tips

- Advance online publications have been accepted for publication, but are published online ahead of print. They will not have a volume or issue number
- Replace the issue number with the abbreviation Suppl. and the supplement letter or number e.g. (Suppl. A) or (Suppl. 3)
- For a supplement to a particular issue of a journal, include the issue number in the brackets before the supplement number e.g. (5, Suppl. 2)
- For articles with article numbers/eLocators, write the word Article followed by the article number in place of the page range e.g. *PLOS ONE, 11*(7), Article e0158474.

Newspaper article

Reference components

Author's Surname, Initial(s). (year, Month day of publication). Title of article: Subtitle.

Newspaper or Magazine Title in Italics. URL

Reference list examples

Garside, J., Harding, L., Watt, H., Pegg, D., Bengtsson, H., Bowers, S., Gibson, O., & Hopkins,

N. (2016, April 5). What are the Panama papers? A guide to history's biggest data leak.

The Guardian. https://theguardian.com/news/2016/apr/03/what-you-need-to-know-

about-the-panama-papers

A higher education return. (2016, August 18). *The Australian*.

https://www.proquest.com/newspapers/higher-education-

return/docview/1811922139/se-2?accountid=10382

Winning, D., & Glynn, J. (2020, January 6). World news: Australia's fires create own storms.

Wall Street Journal. https://www.proquest.com/newspapers/world-news-australia-s-

fires-create-own-storms/docview/2333541834/se-2?accountid=10382

In-text examples

No author

("A Higher Education Return," 2016).

OR

The article "A Higher Education Return" (2016) explores…

Note. Use the first few words from your article's title alongside its year of publication so that your reader can easily locate the correct reference list entry.

One - two authors

(Winning & Glynn, 2020).

OR

Winning and Glynn (2020) discuss…

Three or more authors

(Garside et al., 2016).

OR

Garside et al. (2016) advance…

Note. The abbreviation 'et al.' means *and others.*

If quoting

… there was an "unprecedented leak of 11.5m files" (Garside et al., 2016, para. 1).

OR

Garside et al. (2016) reported the "unprecedented leak of 11.5m files" (para. 1).

Note. If you're quoting from an online newspaper that doesn't provide page numbers, use a paragraph number instead.

Extra tips

- If you are referencing a print newspaper article replace the URL with the page number e.g. *The West Australian*, 22.
- If you are referencing an article from a news website that does not have an associated daily or weekly newspaper (e.g. ABC News), use the reference type Webpage from a news website, page 26 (under Websites in the guide menu)
- Where there is no author, arrange the article in the reference list by the first word of the title (other than A, An, or The)

Curtin University

Books

Book

Reference components

Author Surname, Initial(s). (year). *Title of book in italics: Subtitle* (# ed.). Publisher Name. https://doi.org/DOI *or* URL

Reference list examples

Aronson, E., Wilson, T. D., & Sommers, S. R. (2021). *Social psychology* (10th Global ed.). Pearson. https://ebookcentral.proquest.com/lib/curtin/detail.action?docID=6145712

Grant, S. (2021). *Australia Day*. Harper Collins Publishers.

Haider, J., & Sundin, O. (2022). *Paradoxes of media and information literacy: The crisis of information*. Routledge. https://doi.org/10.4324/9781003163237

In-text examples

One - two authors

(Haider & Sundin, 2022).

OR

Haider and Sundin (2022) suggest…

Three or more authors

(Aronson et al., 2021).

OR

Aronson et al. (2021) argue…

Note. The abbreviation 'et al.' means *and others.*

If quoting

Aronson et al. (2021) define automatic thinking as "thought that is nonconscious, unintentional, involuntary, and effortless" (p. 75).

OR

"Automatic thinking is thought that is nonconscious, unintentional, involuntary, and effortless" (Aronson et al., 2021, p. 75).

Extra tips

- For editions other than the first, include the edition number in brackets after the book title e.g. *Environment and politics* (4th ed.)
- Provide a DOI (Digital Object Identifier) or URL, page 80 for online sources
- For print books, omit the DOI/URL
- When quoting, if an ebook has no page numbers, cite another identifier (https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers) instead.

Chapter in an edited book

Reference components

Chapter Author Surname, Initial(s). (Year). Title of chapter: Subtitle. In Editor Initial(s). Editor

Surname (Ed.), *Title of book in italics: Subtitle* (# ed., pp. chapter page range).

Publisher Name. https://doi.org/DOI *or* URL

Reference list examples

Bessarab, D., & Forrest, S. (2017). Anggaba jina nimoonggoon: Whose knowledge is that?

Aboriginal perspectives of community development. In C. Kickett-Tucker, D. Bessarab,

J. Coffin, & M. Wright (Eds.), *Mia mia Aboriginal community development: Fostering*

cultural security (pp. 1-18). Cambridge University Press.

https://doi.org/10.1017/CBO9781107741768.002

Kaye, J. (2014). The regulation of human genomics research. In D. Kumar & C. Eng (Eds.),

Genomic medicine: Principles and practice (2nd ed., pp. 259-269). Oxford University

Press. https://ebookcentral.proquest.com/lib/curtin/detail.action?docID=1780390

Zeleke, W. A., Hughes, T. L., & Drozda, N. (2020). Home–school collaboration to promote mind–body health. In C. Maykel & M. A. Bray (Eds.), *Promoting mind–body health in schools: Interventions for mental health professionals* (pp. 11–26). American Psychological Association.

In-text examples

One - two authors

(Kaye, 2014).

OR

Kaye (2014) states…

Three or more authors

(Zeleke et al., 2020).

OR

Zeleke et al. (2020) reveal…

Note. The abbreviation 'et al.' means *and others.*

If quoting

"Before 2011, there was no one body that was responsible for oversight of the whole research process in the United Kingdom" (Kaye, 2014, p. 264).

OR

A review by Kaye (2014) found that "before 2011, there was no one body that was responsible for oversight of the whole research process in the United Kingdom" (p. 264).

Extra tips

- For editions other than the first, include the edition number in brackets after the book title e.g. *Environment and politics* (4th ed.)
- Provide a DOI (Digital Object Identifier) or URL, page 80 for online sources
- For print books, omit the DOI/URL
- When quoting, if an ebook has no page numbers cite another identifier (https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers) instead

Conference paper

Reference components

Author Surname, Initial(s). (year, Month Day). *Title of paper in italics* [Type of presentation].
Title of Conference: Subtitle, Location. https://doi.org/DOI *or* URL

Reference list examples

Della Vedova, M. L., Tacchini, E., Moret, S., Ballarin, G., DiPierro, M., & de Alfaro, L. (2018, May 16). *Automatic online fake news detection combining content and social signals* [Paper presentation]. 22nd Conference of Open Innovations Association: FRUCT, Jyvaskyla, Finland. https://ieeeexplore.ieee.org/stamp/stamp.jsb?tp=&arnumber=8468301

Fredericks, J., & Lawrence, C. (2018, September 3). *#thisismymob: Preserving and promoting Indigenous Australian cultural heritage* [Paper presentation]. MobileCH 2018, Barcelona, Spain. http://ceur-ws.org/Vol-2176/paper3.pdf

White, H., Chan, J., & Cairns, A. (2020, February 13). *Practitioner and researcher collaboration through a student master's paper* [Paper presentation]. VALA 2020: Focus on the Future, Melbourne. https://vala.org.au/vala2020-proceedings/vala2020-session-12-white

In-text examples

One - two authors

(Fredericks & Lawrence, 2018).

OR

Fredericks and Lawrence (2018) state…

Three or more authors

(Della Vedova et al., 2018).

OR

Della Vedova et al. (2018) argue…

Note. The abbreviation 'et al.' means *and others.*

If quoting

"The term land rights in Australia refers to the ongoing struggle to gain legal ownership of traditional lands for Aboriginal and Torres Strait Islander people" (Fredericks & Lawrence, 2018, p. 4).

OR

Fredericks and Lawrence (2018) claimed that "the term land rights in Australia refers to the ongoing struggle to gain legal ownership of traditional lands for Aboriginal and Torres Strait Islander people" (p. 4).

Extra tips

- Provide a DOI (Digital Object Identifier) or URL, page 80 for online sources
- For a poster, use [Poster presentation]
- For conference proceedings published in a journal or book, follow the format for journal article or edited book chapter

Thesis

> *Reference components*
>
> Author Surname, Initial(s). (year). *Title of dissertation or thesis in italics* [Doctoral
>
>   dissertation *or* Master's thesis, Name of Institution Awarding the Degree]. Source
>
>   Name. URL

Reference list examples

Gao, W. (2018). *Fuel properties and thermal processing of bio-oil and its derived fuel mixtures*

    [Doctoral dissertation, Curtin University]. espace.

    https://espace.curtin.edu.au/handle/20.500.11937/75545

Ling, J. (2015). *Lords and ladies of the modern age* [Master's thesis, Mills College]. ProQuest

    Dissertations and Theses. https://proquest.com/dissertations-theses/lords-ladies-

    modern-age/docview/1676462563/se-2?accountid=10382

In-text examples

(Gao, 2018).

OR

Gao (2018) suggests…

If quoting

Gao (2018) notes that "biochar has a very low ignition temperature" (p. 96).

OR

"Biochar has a very low ignition temperature" (Gao, 2018, p. 96).

Religious work

Reference components

Title of work in italics. (year). Publisher Name. URL (Original work published Year)

Reference list examples

King James Bible. (2017). King James Bible Online. https://kingjamesbibleonline.org/ (Original work published 1769)

The Qur'an (M. A. S. Abdel Haleem, Trans.). (2004). Oxford University Press.

In-text examples

(*King James Bible*, 1769/2017).

The Qur'an (2004)…

Extra tips

- Religious works are usually treated as having no author
- If the original publication date is unknown, omit this from the reference. For versions of religious works that are republished, include the republished date
- If referencing a translated version, include the translator after the title in the reference (e.g. The Qur'an example)
- For print works, omit the URL

Classic work

Reference components

Author Surname, Initial(s). (year). *Title of work in italics* (Translator Initial(s). Surname, Trans.; Editor Initial(s). Surname, Ed.; # ed.). Publisher Name. https://doi.org/DOI *or* URL (Original work published Year)

Reference list examples

Aristotle. (1997). *Poetics* (G. Whalley, Trans.; J. Baxter & P. Atherton, Eds.). McGill-Queen's University Press. https://ebookcentral.proquest.com/lib/curtin/detail.action?docID=3330809 (Original work published ca. 350 B.C.E.)

Shakespeare, W. (1988). *Richard III* (J. Hankey, Ed.). Bristol Classic Press. (Original work published 1597)

Shakespeare, W. (2012). *Romeo and Juliet.* First Avenue Editions. https://ebookcentral.proquest.com/lib/curtin/detail.action?docID=5445113 (Original work published 1599)

In-text examples

(Aristotle, ca. 350 B.C.E/1997).

Shakespeare (1599/2012) wrote…

Extra tips

- If referencing a translated version, include the translator after the title in the reference
- When the date of original publication is ancient, use the abbreviation B.C.E. (stands for 'before the common era'), and if the date is approximate, use the abbreviation ca. (stands for 'circa')
- For print works, omit the DOI/URL

Curtin University

Websites

Webpage on a website

> ***Reference components***
>
> Author Surname, Initial(s) *or* Organisation. (year). *Title of webpage in italics.* Site Name.
> URL

Reference list examples

Department of Education. (2024). *During your studies in Australia*. Australian Government. https://www.education.gov.au/international-education/during-your-studies-australia-0

DevelopmentWA. (n.d.). *Yagan Square.* https://developmentwa.com.au/projects/redevelopment/yagan-square/overview

Hansen, J. (2019, November 17). *Coming together in times of crisis.* Sea Shepherd. https://seashepherd.org.au/latest-news/bushfire-commentary

In-text examples

(Hansen, 2019).

OR

Hansen (2019) states…

(DevelopmentWA, n.d.).

OR

According to the DevelopmentWA (n.d.)…

If quoting

"We must unite behind the science " (Hansen, 2019, para. 2).

OR

Hansen (2019) suggests that "we must unite behind the science" (para. 2).

Note. When quoting, if there is no page number, use a paragraph number instead

Optional organisation name abbreviation

First citation:

(Department of Education [DOH], 2024).

The Department of Education (DOH, 2024) suggests …

Subsequent citations:

(DOH, 2024).

DOH (2024) provides…

Extra tips

- When the author and the site name are the same, omit the site name
- If there is no date on the webpage, replace the year with (n.d.)
- The copyright date for the website should not be used as a publication date for a particular webpage. If there is a last updated date on the page then this can be used
- Additional date information (if available) can be provided with the year to aid in retrieval, e.g. (Year, Month) or (Year, Month Day). Only the year is included in the in-text citation
- For multiple pages from the same website, published in the same year include a unique reference list entry for each and differentiate with a, b, c after the date in-text and in the reference list e.g. (2021a) (2021b) (n.d.-a) (n.d.-b)

Webpage on a news website

> *Reference components*
>
> Author Surname, Initial(s). (year, Month day). *Title of article in italics.* Site Name. URL

Reference list examples

In the former capital of pro-slavery America, Confederate statues are coming down. (2020, July 2). SBS News. https://sbs.com.au/news/in-the-former-capital-of-pro-slavery-america-confederate-statues-are-coming-down

Hill, B., Unik, B., Bonson, D., Dodd, J., & Bennett, S. (2021, June 25). *New research shows how Indigenous LGBTIQ+ people don't feel fully accepted by either community*. The Conversation. https://theconversation.com/new-research-shows-how-indigenous-lgbtiq-people-don't-feel-fully-accepted-by-either-community-161096

Thannoo, J., & Collins, A. (2023, October 2). *Echidnas communicating with each other recorded for first time by Curtin University researchers.* ABC News. https://www.abc.net.au/news/2023-10-02/echidna-sounds-recorded-for-first-time-by-curtin-university/102917730

In-text examples

(*In the Former Capital*, 2020).

OR

The article *In the Former Capital* (2020) suggests…

(Thannoo & Collins, 2023).

OR

Thannoo and Collins (2023) report that…

If quoting

"Researchers from Curtin University have obtained recordings of short-beaked echidnas producing a range of sounds including cooing, grunting, and wheezing" (Thannoo & Collins, 2023, para. 2).

OR

Thannoo and Collins (2023) report "researchers from Curtin University have obtained recordings of short-beaked echidnas producing a range of sounds including cooing, grunting, and wheezing" (para. 2).

If the article has no author, use the first few words from the article title alongside the year of publication so that your reader can easily locate the correct reference list entry:

In the article *In the Former Capital* (2020), the mayor of Richmond states that removing confederate statues "will expedite the healing process for the city" (para. 3).

OR

The mayor of Richmond states that removing confederate statues "will expedite the healing process for the city" (*In the Former Capital*, 2020, para. 3).

Extra tips

- Use for articles from online news sources that don't have an associated daily or weekly newspaper

Online dictionary or encyclopedia entry (e.g. Wikipedia)

Reference components

Author Surname, Initial(s) *or* Organisation. (year). Title of entry. In Editor Initial(s). Editor Surname (Ed.), *Title of dictionary or encyclopedia in italics* (# ed.). Publisher Name. Retrieved Month day, year, from URL

Reference list examples

Ecology. (n.d.). In *Wikipedia.* Retrieved March 15, 2020, from
https://en.wikipedia.org/wiki/Ecology

Merriam-Webster. (n.d.). Behaviorism. In *Merriam-Webster.com dictionary.* Retrieved
November 20, 2019, from https://www.merriam-webster.com/dictionary/behaviorism

Pavese, C. (2021). Knowledge how. In E. N. Zalta (Ed.), *Stanford encyclopedia of philosophy*
(Summer 2021 ed.). Stanford University. Retrieved June 26, 2021, from
https://plato.stanford.edu/entries/knowledge-how/

In-text examples

("Ecology," n.d.).

OR

"Ecology" (n.d.) explores…

If quoting

Behaviourism is defined as "a school of psychology that takes the objective evidence of behavior" (Merriam-Webster, n.d., para. 1).

OR

Merriam-Webster (n.d.) defines behaviourism as "a school of psychology that takes the objective evidence of behavior" (para. 1).

Note. When quoting, if there is no page number, use a paragraph number instead.

Extra tips

- Check with your lecturer first that sources such as Wikipedia are appropriate for use in your assignment
- The title moves to the author position when there is no author
- If the author and publisher are the same, omit the publisher
- Include a retrieval date when the source material may change over time
- If there is no date on the webpage, replace the year with (n.d.)

Lecture

> **Reference components**
>
> Author Surname, Initial(s). (year). *Title of lecture in italics* [Format]. Site name. URL

Reference list examples

Leaver, T. (2012). *Social media rivers* [iLecture]. Blackboard. https://echo.ilecture.curtin.edu.au

Richardson, C. (2015). *RDA management* [PowerPoint slides]. Blackboard.

> https://lms.curtin.edu.au

In-text examples

(Leaver, 2012).

OR

Leaver (2012) posits…

If quoting

"We don't just portray ourselves online" (Leaver, 2012, 1:30).

OR

Richardson (2015) states that "RDA is responsible for most of the development in the area" (slide 9).

Note. If quoting from a recorded lecture, include a timestamp alongside the author and date indicating the point at which the quotation begins. For a PowerPoint presentation, include the slide number.

Extra tips

- Include the format of the lecture in square brackets after the title of the lecture

Social media

Blog post

Reference components

Author Surname, Initial(s). (year, Month day). Title of blog post. *Blog Name in italics.* URL

Reference list example

saywhatnathan. (2019, November 6). Anniversaries need to be uncomfortable. *Archival Decolonist*. https://archivaldecolonist.com/2019/11/06/anniversaries-need-to-be-uncomfortable/

Tay, A. (2019, January 15). Why our citation practices make no sense. *Musings About Librarianship*. http://musingsaboutlibrarianship.blogspot.com/2019/01/why-our-citation-practices-make-no-sense.html

In-text examples

(Tay, 2019).

OR

Tay (2019) makes the case that…

If quoting

"Every year, thousands of hours are devoted…into beating citations into shape" (Tay, 2019, para. 3).

OR

Tay (2019) argues "every year, thousands of hours are devoted…into beating citations into shape" (para. 3).

Note. When quoting, if there is no page number, use a paragraph number instead.

Extra tips

- If the author's name is not available, provide the username

Social media post

Facebook, Instagram, LinkedIn, Reddit, TikTok, Threads, X (Twitter) etc.

Reference components

Author Surname, Initial(s). or Organisation [Username]. (year, Month day posted). *Content of the post up to the first 20 words in italics* [Description]. Source. URL

Reference list examples

ABC News Australia [@abcnewsau]. (2023, November 11). *What we've discovered is that we can take waste textiles and grind them up into really fine particles, which we* [Video]. TikTok. https://www.tiktok.com/@abcnewsaus/video/7298573844044844290

Curtin University. (2023, November 9). *Check out these highlights from the Bachelor of Creative Arts Exhibition at this year's Faculty of Humanities Graduate Showcase! The* [Images attached] [Post]. LinkedIn. https://www.linkedin.com/posts/curtinuniversity_curtinuniversity-curtinlife-curtingradshow23-activity-7127960735678173184-NOIb/

Obama, B. (2018, January 1). *During my presidency, I started a tradition of sharing my reading and play lists. It was a nice way to* [Status update]. Facebook. https://www.facebook.com/barackobama/posts/10155532677446749

Souza, P. [@petesouza]. (2018, February 8). *A loving touch* [Photograph]. Instagram. https://instagram.com/p/Be8MsHcI8DP

In-text examples

(Obama, 2018).

OR

Obama (2018) revealed…

If quoting

The former president shared "songs that got me moving" (Obama, 2018, para.1).

OR

Obama (2018) shared "songs that got me moving" (para. 1).

Note: When quoting, if there is no page number, use a paragraph number instead. For videos, include a timestamp indicating the point at which the quotation begins, e.g. (ABC News Australia, 2023, 0:50)

Extra tips

- If the real name of the author is unknown, include only the username without brackets
- If no exact date is provided for a post, use the date information to infer as specific a date as possible for the reference
- Provide a description of the content in square brackets after the title of the post e.g., Post, Video, Photograph, Poll, Status update, Infographic etc.
- Do not alter the spelling or capitalisation used in the post

Social media profile or page

Facebook, Instagram, LinkedIn, Threads, TikTok, X (Twitter) etc.

Reference components

Author Surname, Initial(s). or Organisation [username]. (Year). *Title of page in italics*

[Description]. Source. Retrieved Month Day, Year, from URL

Reference list examples

ABC News Australia [@abcnewsaus]. (n.d.). *"this is the kind of news I'm on this app for"* [TikTok

profile]. Retrieved November 15, 2023 from https://www.tiktok.com/@abcnewsaus/

Curtin University. (n.d.). *Home* [LinkedIn profile]. Retrieved November 15, 2023 from

https://www.linkedin.com/school/curtinuniversity/

Swift, T. [@taylorswift] (n.d.). *Reels* [Instagram profile]. Instagram. Retrieved November 15,

2023 from https://www.instagram.com/taylorswift/reels/

World Health Organization. (n.d.). *Posts* [Facebook page]. Retrieved November 15, 2023 from

https://www.facebook.com/WHO/

In-text examples

(Swift, n.d.).

OR

Swift (n.d.) posts regularly…

Extra tips

- Use the page title in the reference, e.g. Home, About, Posts etc.
- As TikTok does not have page titles, use the first 20 words of the description as the title. If there is no description, omit the title from the reference
- Provide a description of the content inside square brackets after the title e.g. Facebook page, Instagram profile, LinkedIn profile etc.
- Include a retrieval date as the page changes over time and is not archived
- Do not alter the spelling or capitalisation used

Reports and grey literature

Government or organisation report

Reference components

Author surname, Initial(s) *or* Organisation Name. (year). *Title of report in italics: Subtitle in italics* (Report No.). Publisher Name. URL

Reference list examples

Australian Institute of Health and Welfare. (2022). *People with disability in Australia 2022* (Cat. No. DIS 72). Australian Government. https://www.aihw.gov.au/reports/disability/people-with-disability-in-australia/contents/about

Lowitja Institute. (2021). *Culture is key: Towards cultural determinants-driven health policy: Final report*. https://www.lowitja.org.au/resource/culture-is-key-towards-cultural-determinants-driven-health-policy/

Winkelmann, J., Rossi, J. G., & van Ginneken, W. (2022). *Oral health care in Europe: Financing, access and provision* (Health Systems in Transition, Vol. 24, No. 2). European Observatory on Health Systems and Policies. https://eurohealthobservatory.who.int/publications/i/oral-health-care-in-europe-financing-access-and-provision

In-text examples

(Winkelmann et al., 2022).

OR

Winkelman et al. (2022) suggest…

If quoting

"Knowing how many people in Australia have disability, and their characteristics, can improve our understanding of how the experiences of people with disability vary" (Australian Institute of Health and Welfare, 2022, p. 19).

OR

According to the Australian Institute of Health and Welfare (2022) "knowing how many people in Australia have disability, and their characteristics, can improve our understanding of how the experiences of people with disability vary" (p. 19).

Note. When quoting, if the publication has no page numbers, cite another identifier (https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers) instead.

Optional organisation name abbreviation

First citation:

(Australian Institute of Health and Welfare [AIHW], 2022).

OR

The Australian Institute of Health and Welfare (AIHW, 2022) highlights…

Subsequent citations:

(AIHW, 2022).

OR

The AIHW (2022) also discusses….

Extra tips

- When the author is also the publisher, omit the publisher name from the reference
- For the report number use the terminology that appears on the report, e.g. Publication No., Cat. No. etc.
- If there is no report or catalogue number, omit this from the reference
- If the report is part of a series, include the series information in brackets preceding the report number
- For a print report, omit the URL

Press release

Reference components

Author Surname, Initial(s). (year, Month day). *Title of press release in italics* [Press release]. Publisher Name. URL

Reference list example

Saffioti, R. (2023, November 4). *World's biggest tourism summit confirmed for WA* [Press release]. Government of Western Australia. https://www.wa.gov.au/government/media-statements/Cook-Labor-Government/World's-biggest-tourism-summit-confirmed-for-WA-20231104

In-text examples

(Saffioti, 2023).

OR

Saffioti (2023) released a statement…

If quoting

"Business events form an important part of the WA Government's strategy to grow WA's tourism industry" (Saffioti, 2023, para. 8).

OR

Saffioti (2023) indicated that "business events form an important part of the WA Government's strategy to grow WA's tourism industry" (para. 8).

Note. When quoting, if the publication has no page numbers, cite another identifier (https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers) instead.

Extra tips

- When the publisher is the same as the author, omit the publisher name from the reference

Brochure, factsheet or pamphlet

Reference components

Author Surname, Initial(s) *or* Organisation Name. (year). *Title in italics* [Type of document].
    Publisher Name. URL

Reference list example

Department of Health and Aged Care. (2024). *Support at home* [Fact sheet]. Australian
    Government. https://www.health.gov.au/resources/publications/support-at-home-fact-
    sheet

In-text examples

(Department of Health and Aged Care, 2024).

OR

The Department of Health and Aged Care (2024) recommends…

If quoting

"Participants will receive a quarterly budget that aligns to their funding classification"
(Department of Health and Aged Care, 2024, Quarterly budgets section).

OR

The Department of Health and Aged Care (2024) states "participants will receive a quarterly
budget that aligns to their funding classification" (Quarterly budgets section).

Note. When quoting, if the publication has no page numbers, cite another identifier
(https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers)
instead.

Optional organisation name abbreviation

First citation:

The Department of Health and Aged Care (DHAC, 2024) states…

OR

(Department of Health and Aged Care [DHAC], 2024).

Subsequent citations:

(DHAC, 2024).

OR

The DHAC (2024) highlights…

Extra tips

- When the author is also the publisher, omit the publisher name from the reference
- For print material, omit the URL

Code of ethics or code of conduct

Reference components

Organisation Name. (year). *Title of code in italics.* URL

Reference list examples

Australian Public Service Commission. (2022). *Code of conduct*.

https://www.apsc.gov.au/working-aps/integrity/integrity-resources/code-of-conduct

International Council of Nurses. (2021). *The ICN code of ethics for nurses*.

https://www.icn.ch/sites/default/files/inline-files/ICN_Code-of-Ethics_EN_Web.pdf

In-text examples

(Australian Public Service Commission, 2022).

OR

The Australian Public Service Commission (2022) recommends…

If quoting

"Nurses are active in developing and sustaining a core of professional values" (International Council of Nurses, 2021, p. 15).

OR

The International Council of Nurses (2021) Code 3.3 states "nurses are active in developing and sustaining a core of professional values" (p. 15).

Note. When quoting, if the publication has no page numbers, cite another identifier (https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers) instead.

Optional organisation name abbreviation

First citation:

The Australian Public Service Commission (APSC, 2022) states…

OR

(Australian Public Service Commission [APSC], 2022).

Subsequent citations:

(APSC, 2022).

OR

The APSC (2022) highlights…

Extra tips

- When the author is also the publisher, omit the publisher name from the reference
- For print material, omit the URL
- To cite a specific section of a code, provide in the in-text citation using the terminology of the code (Provision, Standard, Section), e.g. According to the American Psychological Association (2017, Standard 3.04)… or (International Council of Nurses, 2021, Code 2.1).

Legislation & standards

Act of Parliament

Note. The Publication Manual of the American Psychological Association does not cover Australian legal materials. The guidelines presented are adapted from the Australian Guide to Legal Citation (https://www.mulr.com.au/aglc/AGLC4-June-2020-v2.pdf).

Reference components

Title of Act in Italics (Jurisdiction abbreviation) section number and subdivision if relevant.
    URL

Reference list examples

Building Industry Act 1985 (Cth) s. 10.4. https://legislation.gov.au/Details/C2016C01029

Dog Act 1976 (WA). https://legislation.wa.gov.au/legislation/statutes.nsf/law_a230.html

In-text examples

(*Building Industry Act 1985*).

OR

According to the *Building Industry Act 1985* …

If quoting

Section 55.1 of the *Fair Work Act 2009* states "a modern award or enterprise agreement must not exclude the National Employment Standards or any provision of the National Employment Standards."

Case

Note. The Publication Manual of the American Psychological Association does not cover Australian legal materials. The guidelines presented are adapted from the Australian Guide to Legal Citation (https://www.mulr.com.au/aglc/AGLC4-June-2020-v2.pdf).

> *Reference components*
>
> *Case Name in Italics* (year) volume number Law Report Series Title starting page. URL

Reference list example

Shea v. News Ltd. (2015) WASC 1. http://austlii.edu.au/au/cases/wa/WASC/2015/1.html

In-text examples

(*Shea v. News Ltd*., 2015).

OR

The case of *Shea v. News Ltd.* (2015) highlights…

If quoting

The plaintiff's claim relates to "damage to their reputations, by their identification in photographs and accompanying articles" (*Shea v. News Ltd*., 2015, p. 4).

OR

The case of *Shea v. News Ltd.* (2015) relates to the plaintiff's claim of "damage to their reputations, by their identification in photographs and accompanying articles" (p. 4).

Extra tips

- If the volumes of the law report are organised by year, there will be no volume number
- For cases from overseas jurisdictions, refer to the Australian Guide to Legal Citation (https://uniskills.library.curtin.edu.au/referencing/aglc)

Standard

> *Reference components*
>
> Author Surname, Initial(s) *or* Organisation Name. (year). *Title of standard in italics* (Standard number). Publisher Name. URL

Reference list example

Standards Australia. (2015). *Placement and presentation of hand hygiene materials in relation to the basin in healthcare settings* (AS 1071:2015). SAI Global. https://i2.saiglobal.com/management/display/anchor/1132770/-/afc2ef8b83148a9765e393fde990404a

Nursing and Midwifery Board of Australia. (2018). *Midwife standards for practice*. https://www.nursingmidwiferyboard.gov.au/Codes-Guidelines-Statements/Professional-standards/Midwife-standards-for-practice.aspx

In-text examples

(Standards Australia, 2015).

OR

Standards Australia (2015) outlines…

If quoting

"Hand towels, should be to the right of the tap, where practical, and closer to the basin than the hand lotion" (Standards Australia, 2015, p. 10).

OR

Standards Australia (2015) state "hand towels, should be to the right of the tap, where practical, and closer to the basin than the hand lotion" (p. 10).

Extra tips

- If using a print standard omit the URL
- If there is no standard number, omit this from the reference
- When the publisher is the same as the author, omit the publisher name from the reference
- In the Intertek Inform database, the publisher for individual standards may differ. Always check the standard document itself for publisher information

United Nations treaties and conventions

Reference components

Name of Treaty or Convention, Month Day, Year of signing or approval, URL

Reference list example

United Nations Convention on the Rights of the Child, November 20, 1989,

https://www.unicef.org.au/united-nations-convention-on-the-rights-of-the-child

United Nations Convention on the Rights of Persons with Disabilities, December 13, 2006,

https://www.un.org/development/desa/disabilities/convention-on-the-rights-of-persons-with-disabilities.html

In-text examples

(United Nations Convention on the Rights of the Child, 1989).

OR

The United Nations Convention on the Rights of Persons with Disabilities (2006) outlines…

If quoting

"Parties shall take all appropriate measures to ensure the full development, advancement and empowerment of women" (United Nations Convention on the Rights of Persons with Disabilities, 2006, Article 6).

The United Nations Convention on the Rights of Persons with Disabilities (2006) states "parties shall take all appropriate measures to ensure the full development, advancement and empowerment of women" (Article 6).

Optional name abbreviation

First citation:

The United Nations Convention on the Rights of the Child (UNCRC, 1989)…

OR

(United Nations Convention on the Rights of the Child [UNCRC], 2006).

Subsequent citations:

(UNCRC, 1989).

OR

The UNCRC (1989) states…

Audiovisual media

Film or video

> **Reference components**
>
> Director Surname, Initial(s). (Director). (year). *Title of work in italics* [Film]. Production Company. URL

Reference list examples

Miller, G. (Director). (2015). *Mad Max: Fury road* [Film]. Warner Bros. Pictures. https://search.informit.org/doi/10.3316/edutv.1193010

Sandberg, D. F. (Director). (2019). *Shazam!* [Film]. Warner Bros. Pictures; New Line Cinema; DC Films.

In-text examples

(Sandberg, 2019).

OR

Sandberg (2019) uses…

If quoting

"Here's the thing about power. What good is power if you got nobody to share it with?" (Sandberg, 2019, 1:55:51).

Note. If quoting, include a timestamp indicating the point at which the quotation begins

Extra tips

- If accessed online, provide a URL (if available) to aid in retrieval

TV series episode

Reference components

Writer Surname, Initial(s). (Writer), & Director Surname, Initial(s). (Director). (year). Title of episode (Season #, Episode #) [TV series episode]. In Executive Producer Initial(s). Surname (Executive Producer), *TV series name in italics.* Production Company. URL

Reference list example

Muharrar, A. (Writer), & Adams, A. (Director). (2019). Chillaxing (Season 4, Episode 3) [TV series episode]. In M. Schur, D. Miner, M. Sackett, & D. Goddard (Executive Producers). *The good place,* Fremulon; 3 Arts Entertainment; Universal Television.

In-text examples

(Muharrar & Adams, 2019).

OR

Muharrar and Adams (2019) highlight…

If quoting

"What would Kant say about your duty to help your fellow human beings?" (Muharrar & Adams, 2019, 1:56).

Note. If quoting, include a timestamp indicating the point at which the quotation begins

Extra tips

- If accessed online, provide a URL (if available) to aid in retrieval

TV series

Reference components

Executive Producer Surname, Initial(s). (Executive Producer). (Years series aired). *Title of series in italics* [TV series]. Production Company. URL

Reference list example

Michaels, L., Fey, T., Miner, D., Klein, M., Carlock, R., Richmond, J., & Riggi, J. (Executive Producers). (2006-2013). *30 Rock* [TV series]. Broadway Video; Little Stranger; NBC Studios; NBC Universal Television; Universal Media Studios.

In-text example

(Michaels et al., 2006-2013).

OR

Michaels et al. (2006-2013) show…

Extra tips

- If the series is still airing, replace the second year with the word present e.g. (2007-present)
- If accessed online, provide a URL (if available) to aid in retrieval

YouTube or other streaming video

Reference components

Author Surname, Initial(s). [Screen name]. (year, Month day). *Title of video in italics* [Video]. Site Name. URL

Haran, B. [Numberphile2]. (2015, May 14). *Why basic research is important - Numberphile* [Video]. YouTube. https://youtube.com/watch?v=6gnsQjPCC

Packnett, B. (2019, April). *How to build your confidence - and spark it in others* [Video]. TED. https://ted.com/talks/brittany_packnett_how_to_build_your_confidence_and_spark_it_in_others

TED. (2014, June 27). *How to speak so that people want to listen: Julian Treasure* [Video]. YouTube. https://youtu.be/elho2SOZahl

In-text examples

(Haran, 2015).

OR

Haran (2015) focuses on…

OR

Julian Treasure speaks about making people want to listen to your ideas (TED, 2014).

If quoting

"To the general public the useful thing that comes at the end seems more directly valuable" (Haran, 2015, 1:31).

Note. When quoting, include a timestamp indicating the point at which the quotation begins

Extra tips

- The person or group who posted the video is credited as the author for retrievability, even if they did not create it
- If the real name of the person who posted it is unknown, then include only the screen name without brackets
- When a TED Talk comes from TED's website, use the name of the speaker as the author. When the TED Talk is on YouTube, list the owner of the YouTube account as the author for retrievability

Podcast episode

Reference components

Host Surname, Initial(s). (Host). (year, Month day). Title of episode (Episode Number) [Audio podcast episode]. In *Title of podcast in italics*. Site Name. URL

Reference list example

Malcolm, L. (Host). (2018, September 16). Tripping for depression [Audio podcast episode]. In *All in the mind*. ABC Radio National. https://www.abc.net.au/radionational/programs/allinthemind/tripping-for-depression/10223006

In-text examples

(Malcolm, 2018).

OR

Malcolm (2018) argues…

If quoting

"The mistake of the sixties is that there was a certain cavalier attitude toward it" (Malcolm, 2018, 07:15).

OR

Malcom (2018) suggests that "the mistake of the sixties is that there was a certain cavalier attitude toward it" (07:15).

Note. When quoting, include a timestamp indicating the point at which the quotation begins

Extra tips

- If the podcast does not have an episode number, omit this from the reference

Music - Single song or track

Reference components

Artist Surname, Initial(s). (year). Title of song [Description]. On *Title of album in italics.*

Label.

Reference list examples

Beyonce. (2008). Single ladies (put a ring on it) [Song]. On *I am… Sasha Fierce.* Sony BMG

Music Entertainment.

Childish Gambino. (2014). What kind of love [Song]. MCDJ Entertainment; Glassnote

Entertainment Group.

Sheeran, E., & Bieber, J. (2019). I don't care [Song]. On *No. 6 collaborations project.* Warner

Music UK; Def Jam Recordings.

In-text examples

(Beyonce, 2008).

OR

Sheeran and Bieber (2019) collaborated on…

If quoting

"I got gloss on my lips, a man on my hips" (Beyonce, 2008, 01:00).

OR

Beyonce (2008) sings "I got gloss on my lips, a man on my hips (01:00).

Extra tips

- If the song has no associated album, omit this from the reference (e.g. Childish Gambino example)
- Include a URL if that location is the only means of retrieval (e.g. for artists who only provide music in one location, such as SoundCloud or their website)

Health resources

Cochrane systematic review

> ***Reference components***
>
> Author Surname, Initial(s). (year). Title of review. *Cochrane Database of Systematic Reviews.* https://doi.org/DOI

Reference list example

Dushianthan, A., Cusack, R., Burgess, V. A., Grocott, M. P. W., & Calder, P. C. (2019). Immunonutrition for acute respiratory distress syndrome (ARDS) in adults. *Cochrane Database of Systematic Reviews*. https://doi.org/10.1002/14651858.CD012041.pub2

In-text examples

(Dushianthan et al., 2019).

OR

Dushianthan et al. (2019) suggest…

If quoting

"At present, no effective pharmacotherapies are known to moderate the disease process of ARDS" (Dushianthan et al., 2019, p. 5).

OR

Dushianthan et al. (2019) found that "at present, no effective pharmacotherapies are known to moderate the disease process of ARDS" (p. 5).

UpToDate

> ***Reference components***
>
> Author Surname, Initial(s). (year). Title of article or entry. *UpToDate*. Retrieved Month day, year, from URL

Reference list example

Bordeaux, B. (2024). Benefits and risks of caffeine and caffeinated beverages. *UpToDate.*

Retrieved December 2, 2024, from https://www.uptodate.com/contents/benefits-and-risks-of-caffeine-and-caffeinated-beverages

In-text examples

(Bordeaux, 2024).

OR

Bordeaux (2024)…

If quoting

"In their natural forms, coffee and tea contain several chemical components that may confer both beneficial and adverse health effects" (Bordeaux, 2024, Introduction section, para. 1).

OR

Bordeaux (2024) explains that "in their natural forms, coffee and tea contain several chemical components that may confer both beneficial and adverse health effects" (Introduction section, para. 1).

Note. When quoting, if the publication has no page numbers, cite another identifier (https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers) instead.

Extra tips

- Provide a retrieval date as the content will change over time
- Take the year from the last updated date in the database

AMH, MIMs and Martindale

Reference components

Title of article or entry. (year). *Title of Source in Italics.* Retrieved Month day, year, from URL

Reference list examples

Atorvastatin. (2019). *Australian Medicines Handbook*. Retrieved November 7, 2019, from

https://amhonline-amh-net-au.eu1.proxy.openathens.net/chapters/cardiovascular-drugs/drugs-dyslipidaemia/statins/atorvastatin

Panamax. (2017). *MIMS Online.* Retrieved November 7, 2019, from

https://www.mimsonline.com.au

Rheumatoid arthritis. (2019). *Martindale*. Retrieved November 11, 2019, from

https://www.medicinescomplete.com/#/content/martindale/17192-a4-3-w

In-text examples

("Atorvastatin," 2019).

OR

("Rheumatoid Arthritis," 2019).

If quoting

"Chronic liver disease increases concentration of atorvastatin" ("Atorvastatin," 2019, Precautions section).

OR

According to the article "Atorvastatin" (2019), "chronic liver disease increases concentration of atorvastatin" (Precautions section).

Note. When quoting, if the publication has no page numbers, cite another identifier (https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers) instead.

Extra tips

- The title moves to the author position when there is no author
- Provide a retrieval date as the content will change over time
- When referencing MIMs, provide the URL for the homepage of the database

DSM-5 and ICD

Reference components

Author. (year). Title of chapter or entry. In *Title of diagnostic manual in italics* (# ed.).

Publisher Name. https://doi.org/DOI *or* URL

Reference list examples

American Psychiatric Association. (2022). Feeding and eating disorders. In *Diagnostic and statistical manual of mental disorders* (5th ed.). https://doi.org/10.1176/appi.books.9780890425787.x10_Feeding_and_Eating_Disorders

World Health Organization. (2024). Sleep-related movement disorders. In *International statistical classification of diseases and related health problems* (11th ed.). http://id.who.int/icd/entity/49589409

In-text examples

(American Psychiatric Association, 2022).

OR

The World Health Organization (2024) classify…

If quoting

"The essential feature of pica is the eating of one or more nonnutritive, nonfood substances on a persistent basis over a period of at least 1 month" (American Psychiatric Association, 2022, Pica section, para. 1).

OR

The American Psychiatric Association (2022) state that "the essential feature of pica is the eating of one or more nonnutritive, nonfood substances on a persistent basis over a period of at least 1 month" (Pica section, para. 1).

Note. When quoting, if the publication has no page numbers, cite another identifier (https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers) instead.

Optional organisation name abbreviation

First citation:

…(American Psychiatric Association [APA], 2022).

OR

The American Psychiatric Association (APA, 2022)…

Subsequent citations:

(APA, 2022).

OR

APA (2022) has defined…

Extra tips

- When the author and the publisher are the same, omit the Publisher Name
- When referring to the complete manual, use the *Book* reference type

Clinical practice guidelines

Reference components

Author Surname, Initial(s) or Organisation Name. (year). *Title of clinical guideline in italics*

(Guideline no.). Source Name. URL

Reference list examples

National Institute for Health and Care Excellence. (2020). *Joint replacement (primary): Hip,*

knee and shoulder (NICE Guideline NG157). https://www.nice.org.uk/guidance/NG157

Perth Children's Hospital. (2020). *Bronchiolitis*. Government of Western Australia, Child and

Adolescent Health Service. https://pch.health.wa.gov.au/en/For-health-

professionals/Emergency-Department-Guidelines/Bronchiolitis

In-text examples

(Perth Children's Hospital, 2020).

OR

The guideline provided by the Perth Children's Hospital (2020) outlines…

If quoting

"Bronchiolitis is a viral condition beginning with an acute upper respiratory infection followed by onset of respiratory distress and fever" (Perth Children's Hospital, 2020, Background section).

OR

Perth Children's Hospital (2020) defines bronchiolitis as "a viral condition beginning with an acute upper respiratory infection followed by onset of respiratory distress and fever" (Background section).

Note. When quoting, if the publication has no page numbers, cite another identifier (https://apastyle.apa.org/style-grammar-guidelines/citations/quotations/no-page-numbers) instead.

Optional organisation name abbreviation

First citation:

…(Perth Children's Hospital [PCH], 2020).

OR

The Perth Children's Hospital (PCH, 2020)…

Subsequent citations:

(PCH, 2020).

OR

PCH (2020) has defined…

Extra tips

- When the author and the source are the same, omit the Source Name
- If there is no guideline number this can be omitted from the reference

Other sources

Indigenous knowledges

Indigenous knowledges are those which are held and continuously developed by Aboriginal and Torres Strait Islander people in Australia or other First Nations people globally. IP Australia (2021) (https://www.ipaustralia.gov.au/understanding-ip/indigenous-knowledge) defines two distinct areas:

- Cultural Expressions - including language, stories, songlines, music, performance, visual arts, crafts, architecture, designs and symbols
- Knowledge - including know-how, practices, skills and innovations, often related but not limited to agricultural, scientific, technical, ecological, medicinal and biodiversity-related knowledge.

How this information is referenced depends on how you have accessed it.

Published sources

Indigenous authored

If you have read a book or journal article, watched a YouTube video or listened to a podcast created by an Indigenous person, follow the guidelines provided in this guide to create your in-text citation and reference list entry according to the source type.

Non-Indigenous authored

Indigenous knowledge may be communicated by non-Indigenous authors. Wherever possible, the author, the Indigenous person, and the appropriate community or language group should be referenced within your narrative or in your in-text citations (if an individual is not mentioned, include the community or language group alone). If the source does not provide this information, use the broader term 'Indigenous knowledge' within the citation before the source details.

In-text examples

In-text example - Non-Indigenous authored - Known individual or language group

The Government policy of removing Aboriginal and Torres Strait Islander children from their parents continues to have a considerable impact, despite formally ending in 1969. "Stories such as this need to be told as we, as Aboriginal people, suffer a lot" (Ryder, Ballardong Noongar, as cited in Clark, 2021, para. 12).

In-text example - Non-Indigenous authored - Unknown individual or language group

The Yugul Mangi Rangers suggest that burning is guided by the "old people" (Indigenous ancestors) and typically occurs directly after the rain. Knowledge is communicated orally and learned through experience (Indigenous knowledge, as cited by McKemey et al., 2020, p. 1000).

Extra tips

- It may be appropriate to refer to an Indigenous Elder as Aunty or Uncle in your narrative if you have permission to do so.
- In-text references for non-Indigenous authors will follow the format of Authors citing other authors, page 8.

Non-published sources

Aboriginal and Torres Strait Islander peoples have an oral tradition, meaning their knowledges, beliefs and customs are passed down verbally or through other cultural expressions. If the information has been communicated with you directly and you have permission to use it in your work, follow the guidelines for referencing a Personal Communication, page 58, but also include the Indigenous community or language group, if known.

e.g. (I. Cumming, Whadjuk Noongar, personal communication, July 1, 2021).

Review (book, movie or other)

> *Reference components*
>
> Reviewer Surname, Initial(s). (year). Title of review [Review of the medium *Title of medium in italics*, by Author Initial(s). Author Surname]. Source details as applicable.

Reference list examples

Lane, A. (2019, July 1). 'Toy story 4' plays it again [Review of the movie *Toy story 4*, by J. Cooley, Dir.]. *New Yorker*. https://newyorker.com/magazine/2019/07/01/toy-story-4-plays-it-again

Robbins, M. (2011). Conservation biology [Review of the book *The American bird conservancy guide to bird conservation,* by D. J. Lebbin, M. J. Parr, & G. H. Fenwick]. *The Quarterly Review of Biology, 86*(4), 343-344. https://doi.org/10.1086/662504

Wiwibloggs. (2020, July 6). Husavik song reaction: Eurovision song contest: The story of Fire Saga [Review of the song *Husavik*, by W. Ferrell & M. Marianne]. YouTube. https://www.youtube.com/watch?v=VmxjqpMarss

In-text examples

(Robbins, 2011).

OR

Robbins (2011) suggests…

If quoting

"What's familiar here is not the plot but the emotional texture" (Lane, 2019, para. 4).

OR

Lane (2019) suggests that "what's familiar here is not the plot but the emotional texture" (para. 4).

Extra tips

- The structure of your reference will depend on where you find the review. Provide the details of the source as applicable for that reference type
- If the review is untitled, leave this component out of your reference. Following the date, include the information provided within square brackets

Personal communication

> Personal communications are not included in the reference list

---

- Personal communications may not be acceptable to include in your assignment – please check with your lecturer/tutor before doing so
- Personal communications are works which cannot be recovered by the reader. They include emails, text messages, online chats, letters, memos, personal (unpublished) interviews, telephone conversations, live speeches etc.
- Cite in text only. Give the initials as well as the surname of the communicator and provide as exact a date as possible
- Quotations from participants whom you interviewed as part of your research are treated differently than quotations from published works. See page 278 of the APA 7th manual for more information

In-text examples

"…" (T. S. Reed, personal communication, September 20, 2019).

According to P. M. Walker (personal communication, April 18, 2015) …

Data set

<div style="background:#eee;padding:1em">

Reference components

Author Surname, Initial(s). (year). *Title of data set in italics* [Data set]. Publisher Name.

https://doi.org/DOI *or* URL

</div>

Reference list example

Irino, T., & Tada, R. (2009). *Chemical and mineral compositions from ODP site 127-797* [Data set]. PANGAEA. https://doi.org/10.1594/PANGAEA.726855

In-text example

(Irino & Tada, 2009).

OR

Irino and Tada (2009) collected…

Extra tips

- Provide a DOI (Digital Object Identifier) or URL, page 80 for online sources.

Australian curriculum

<div style="background:#eee;padding:1em">

Reference components

Organisation name. (year). *Title of curriculum document: Subtitle* (Version number). URL

</div>

Reference list examples

Australian Curriculum, Assessment and Reporting Authority. (2015). *Science: Sequence of content F-6 strand: Science understanding* (Version 8.1). https://docs.acara.edu.au/resources/Science_-_Sequence_of_content.pdf

Australian Curriculum, Assessment and Reporting Authority. (2022). *Humanities and social*

sciences: Civics and citizenship 7-10: Curriculum content 7-10 (Version 9.0).

https://v9.australiancurriculum.edu.au/content/dam/en/curriculum/ac-version-

9/downloads/humanities-and-social-sciences/civics-and-citizenship/humanities-and-

social-sciences-civics-and-citizenship-curriculum-content-v9.docx

School Curriculum and Standards Authority. (2016). *Mathematics - Scope and sequence - P-6*

(Version 8.1). https://k10outline.scsa.wa.edu.au/home/teaching/curriculum-

browser/mathematics-v8/overview/Maths_P-10_Scope-and-

Sequence_Phase_1_March_2016.PDF

In-text examples

(Australian Curriculum, Assessment and Reporting Authority, 2022).

OR

According the School Curriculum and Standards Authority (2016)…

Optional organisation name abbreviation

First citation:

(Australian Curriculum, Assessment and Reporting Authority [ACARA], 2022).

The Australian Curriculum, Assessment and Reporting Authority (ACARA, 2022) states….

Subsequent citations:

(ACARA, 2022).

ACARA (2022) shows…

Extra tips

- Download the curriculum document for date and version information

Generative Artificial Intelligence (Gen AI)

Tools like Open AI's ChatGPT, Google's Bard, and Writesonic's ChatSonic produce text in response to prompts. Other tools produce music, art, and code. They are examples of nonrecoverable sources, meaning the content they produce is not accessible to anyone other than the person who generated it. People cannot be directed to a particular location to find it. Additionally, they are not considered scholarly sources as their responses are based on the datasets they are trained on, and the true origin of the information is unknown.

Content produced by generative AI may be inaccurate, unreliable and unethical, and may contain errors, biases, or other issues. **Before you begin your assignment, check your unit outline and assignment guidelines, or ask your lecturer as using the tools may be prohibited**. If you have been provided with specific guidelines on how to reference generative AI outputs within your unit, you should follow them.

If you are allowed to use generative AI in your assignment, you must include:

- a written declaration, detailing which tools were used and to what extent, and descriptions of how the information was generated, including the exact wording of prompts used.
- an in-text citation and reference list entry, if the generated text has been quoted or paraphrased within the text of your assignment.

> **Note:** Information about referencing ChatGPT and other generative AI tools will continue to be updated. Check for updates on this evolving topic.

Declaration

A declaration must be included in your assignment after your reference list. It should detail which tools you have used to generate content in the process of completing your assignment and how they have been employed. The declaration must include the prompts you have used to generate information.

The format should be as follows:

> I acknowledge the use of (insert AI tool name and URL) in the preparation and/or writing of my assignment. I have used (insert AI tool name) to assist with: (delete items from the following list that do not apply):
>
> - Research: I generated an overview of my topic to assist with the research process.
> - Idea generation: I generated suggestions on possible topics or angles to explore within my assignment.
> - Clarifying: I generated explanations/examples to help me understand confusing or complex topics.
> - Structure and organisation: I generated an assignment plan.
> - Writing: I generated text which I adapted in my assignment. I have indicated through in-text citations where text has been quoted or paraphrased.
> - Other: Please provide a description of how you have used the tool.
>
> The following prompts were input into (insert AI tool name):
>
> - Prompt one
> - Prompt two etc.

Declaration example

I acknowledge the use of ChatGPT (https://chat.openai.com/chat) in the preparation and/or writing of my assignment. I have used ChatGPT to assist with:

- Research: I generated an overview of my topic to assist with the research process.

- Writing: I generated text which I adapted in my assignment. I have indicated through in-text citations where text has been quoted or paraphrased.

The following prompts were input into ChatGPT:

- Are dogs better than cats?

In-text citations and reference list entries

In the APA style (https://apastyle.apa.org/blog/how-to-cite-chatgpt), when you have quoted or paraphrased text generated by an AI, you must include an in-text citation and reference list entry acknowledging the tool you have used.

In-text citation

Provide the author of the tool (e.g. OpenAI) and the year of the version used.

(OpenAI, 2023).

Or

According to OpenAI (2023)…

*If quoting***:**

Use quotation marks to distinguish between your own words and the words generated by the tool:

Dogs and cats represent the most common pets in Australia; however, there is some debate as to which is better. "Some people may prefer dogs because they are considered to be more loyal and protective, while others may prefer cats because they are independent and low maintenance" (OpenAI, 2023).

Reference list

> ### *Reference components*
>
> Author of Tool. (Year). *Name of Tool in Italics* (version of tool) [Type of model]. URL

Reference list example

OpenAI. (2023). *ChatGPT* (May 24 version) [Large language model]. https://chat.openai.com/chat

Declaration

Ensure the prompt used is included in the declaration.

Multiple sources

If the GenAI text discusses any theories or specific ideas, you should include additional source(s) as evidence that these are supported by scholarly research. Include the sources in the same set of brackets, ordered alphabetically. Separate the citations with semi-colons:

The development of creative skills can offer a range of benefits, including enhancing problem-solving by encouraging divergent, out-of-the-box thinking (OpenAI, 2023; Sweller, 2009).

Provide a reference list entry for each source, following the appropriate format (journal article, book, webpage etc.).

Ensure the prompt used is included in the declaration.

Tables & figures

These instructions for referencing tables and figures are primarily for students completing assignments at Curtin University. They are not intended for those who are publishing their work and making it publicly available (e.g. PhD thesis, journal article, blog, webpage, YouTube video etc.). When publishing and making your work publicly available, written permission to reproduce tables and figures must be obtained from the copyright holder. More information is available from **Copyright at Curtin (https://www.curtin.edu.au/copyright/)** and the **Publication Manual of the American Psychological Association, 7th edition (https://catalogue.curtin.edu.au/permalink/f/15oatim/CUR_ALMA21180713170001951)**.

What are tables and figures?

- **Tables** are numerical values or text displayed in rows and columns.
- **Figures** include all types of illustrations or images (chart, map, graph, photograph, drawing etc.) other than a table.

Why is referencing tables and figures different?

In the APA referencing style, an in-text citation and reference list entry provide an appropriate level of acknowledgement to the work of others for most types of materials. However, when adapting or reproducing tables and figures, additional acknowledgement of the copyright status is needed. APA requires you to provide a copyright attribution whenever you reproduce a table or figure, outlining the details of the source and the copyright owner.

Using tables and figures in your assignment

This guide provides different referencing scenarios and additional information to help you acknowledge tables and figures in your assignments appropriately.

Scenario 1: Adapting or reproducing a published table or figure

When you are reproducing (directly copying) or adapting (altered from the original) a table or figure from another source in your work.

Above the table or figure:

- Write **Table** or **Figure** followed by the number, in bold (e.g. **Table 1**, **Figure 1**).
- If you have more than one table or figure in your paper, number them sequentially in the order that they appear in your text (**Table 1, Table 2**). Numbering is separate for tables and figures.
- Give each table or figure a brief explanatory title, one double-spaced line below the table or figure number. The *Title* should be italicised, in headline style capitalisation (where each significant word is capitalised) and have no full stop.

Below the table or figure:

Provide a caption with details of the source the table or figure was taken from:

- Write the word *Note* in italics followed by a full stop, then write "From" when you have reproduced it (directly copied) and "Adapted from" when you have adapted it (altered from the original, such as changing the layout or presenting only some of the data).
- Provide the title, author, year of publication, and source details of the material. The components required differ according to the source. See Caption components and examples, page 73.
- State the copyright year and the name of the copyright holder (e.g. Copyright 2015 by IWA Publishing) or provide a Creative Commons licence (e.g. CC BY-NC). See Copyright and Creative Commons images, page 77 for more information.
- Use double spacing for the caption.

Reference list:

- Include an entry for the source of the table or figure (journal article, book, website etc.) in the reference list. Follow the instructions in the APA referencing guide (https://uniskills.library.curtin.edu.au/referencing/apa7/introduction).

In text:

- In the text of your assignment, refer to the table or figure by its number. See Assignment example, page 75.

Example of a table adapted from a journal article

Table 1

Participant Information of Dog Owner Interviews about Dog Walking

Gender(s)	Age(s)	Dog(s)
F	51	Poodle/spaniel Border Terrier
M F	62 49	Alaskan Malamute
M F	69 Unknown	Labrador

Note. Adapted from "I Walk my Dog Because it Makes me Happy: A Qualitative Study to Understand Why Dogs Motivate Walking and Improved Health," by C. Westgarth, R. M. Christley, G. Marvin and E. Perkins, 2017, *International Journal of Environmental Research and Public Health, 14*(8), Article 936 (https://doi.org/10.3390/ijerph14080936). CC BY.

Example of a figure reproduced from a chapter in an edited book

Figure 1

The Ecological Model of Health Promotion/Primary Prevention

Note. From "Health Promotion," by H. Keleher, in H. Keleher and C. MacDougall (Eds.), *Understanding Health* (4th ed., p. 98), 2016, Oxford University Press (https://ebookcentral.proquest.com/lib/curtin/reader.action?docID=4747941). Copyright 2016 by Helen Keleher and Colin MacDougall.

Example of a figure reproduced from a webpage

Figure 2

Fossil Tooth Whorl of Ancient Shark

Note. From *Great White Shark: Carcharodon Carcharias*, by Smithsonian Institution, 2018 (https://ocean.si.edu/ocean-life/sharks-rays/great-white-shark). Copyright 2018 by Chip Clark/Smithsonian Institution.

Scenario 2: Including published tables or figures in PowerPoint

A PowerPoint presentation has a different purpose from an essay or report but still requires acknowledgement of tables and figures adapted or reproduced from another source. You may want to change the way you present the information to make your slides more visually appealing. Please check with your tutor for specific requirements for referencing in PowerPoints.

On the slide, provide a **Table** or **Figure number** and a *Title* using the formatting shown below:

Example of a table in a PowerPoint slide

Table 1

Physical Development of Inland NSW Magpies (n=36)

Age	Weight (g)	Body length (mm)
1st week	50-73	51
2nd week	100-208	76
3rd week	220-250	89
4th week	380	104
3 months	340-400	104

Example of a figure in a PowerPoint slide

Galahs: Background information

- Galahs are members of the Cockatoo family (Birdlife Australia, n.d.)
- Galahs can grow to 35 cm and live to 25 years in the wild (Foundation for National Parks & Wildlife, n.d.)

Figure 1

Galah Sitting on a Tree Branch

At the end of your presentation, preceding the reference list, provide the caption information that would usually be included under the table or figure. See Caption components and examples, page 73.

Example list of tables and figures in a PowerPoint slide

List of tables

Table 1. Adapted from *Australian Magpie: Biology and Behaviours of an Unusual Songbird* (p. 124), by G. Kaplan, 2019, CSIRO Publishing (https://ebookcentral.proquest.com/lib/curtin/reader.action?docID=5762566). Copyright 2019 by Gisela Kaplan.

List of figures

Figure 1. From *Galah*, by G. Johnston, 2019, Flickr (https://www.flickr.com/photos/gregjohnston/48372512176). CC BY-NC-ND 2.0.

Figure 2. From *Galah Walking*, by J. Bendon, 2015, Flickr (https://www.flickr.com/photos/jim_bendon_1957/16207540769/ (https://www.flickr.com/photos/jim_bendon_1957/16207540769/)). CC BY-SA 2.0.

Your PowerPoint should always end with your reference list, detailing all the *sources* used in your presentation:

Example reference list in a PowerPoint slide

References

Bendon, J. (2015). *Galah walking*. Flickr.
https://www.flickr.com/photos/jim_bendon_1957/16207540769/

BirdLife Australia. (n.d.). *Galah: Basic information*. Birds in Backyards.
http://www.birdsinbackyards.net/species/Eolophus-roseicapillus

Foundation for National Parks & Wildlife. (n.d.). *Galah*. Backyard Buddies.
https://www.backyardbuddies.org.au/fact-sheets/Galah

Johnston, G. (2019). *Galah*. Flickr. https://www.flickr.com/photos/gregjohnston/48372512176

Kaplan, G. (2019). *Australian magpie: Biology and behaviours of an unusual songbird* (2nd ed.). CSIRO Publishing. https://ebookcentral.proquest.com/lib/curtin/reader.action?docID=5762566

Scenario 3: Using your own table or figure

You may wish to include your own photograph in an assignment, or you may create a table or figure from data that you have collected yourself. In this scenario you need to include a table or figure number, as well as a descriptive title. However, an attribution is not required as you are the creator of the content.

Above the table or figure:

- Write **Table** or **Figure** followed by the number, in bold (e.g. **Table 1**, **Figure 1**).
- If you have more than one table or figure in your paper, number them sequentially in the order that they appear in your text (**Table 1, Table 2**). Numbering is separate for tables and figures.
- Give each table or figure a brief explanatory title, one double-spaced line below the table or figure number. The *Title* should be italicised, in headline style capitalisation (where each significant word is capitalised) and have no full stop.

Below the table or figure:

- No attribution is required; however, you may wish to add a note to say Photograph by Author or similar if omitting the attribution will cause confusion.

Reference list:

- No reference list entry required as you are reporting your own research.

In text:

- In the text of your assignment, refer to the table or figure by its number. See the Assignment example, page 75.

Examples of your own tables or figures

Figure 1

Sleepy Tasmanian Devil in the Rain

Table 1

Pet Ownership by Occupation

	Dogs	**Cats**	**Birds**
Librarian	22	56	9
Accountant	53	29	6
Ornithologist	22	0	61
Artist	33	33	22

Scenario 4: Using published data to create your own table or figure

When creating your own tables and figures from published data (e.g. from a report, journal article, book etc.), an in-text citation and reference list entry is usually sufficient acknowledgement of the source material.

Above the table or figure:

- Write **Table** or **Figure** followed by the number, in bold (e.g. **Table 1**, **Figure 1**).

- If you have more than one table or figure in your paper, number them sequentially in the order that they appear in your text (**Table 1**, **Table 2**). Numbering is separate for tables and figures.
- Give each table or figure a brief explanatory title, one double-spaced line below the table or figure number. The *Title* should be italicised, in headline style capitalisation (where each significant word is capitalised), and have no full stop.

Reference list:

- Include an entry for the source of the table or figure (journal article, book, website etc.) in the reference list. Follow the instructions in the APA referencing guide (https://uniskills.library.curtin.edu.au/referencing/apa7/introduction).

In text:

- In the text of your assignment, refer to the table or figure by its number. See Assignment example, page 75.

Example of a table created from published data

Table 1

Australian Government Indigenous Programs and Policy Locations with Indigenous Population by Selected States

State	Number of centres (Services Australia, 2020)	Total Indigenous population
NSW	56	216,170 (Australian Bureau of Statistics [ABS], 2017a)
WA	342	75,976 (ABS, 2017b)

Note: The in-text citation(s) can be included as part of the table or figure as shown in this example, or appear below it as in the **Assignment example, page 75**.

References

Australian Bureau of Statistics. (2017a). *2016 Census Aboriginal and/or Torres Strait Islander QuickStats: New South Wales*.

https://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/IQS1

Australian Bureau of Statistics. (2017b). *2016 Census Aboriginal and/or Torres Strait Islander*

QuickStats: Western Australia.

https://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/IQS5

Services Australia. (2020). *Australian Government Indigenous programs & policy locations*

(AGIL) dataset [Data set]. Australian Government.

https://data.gov.au/data/dataset/34b1c164-fbe8-44a0-84fd-467dba645aa7

Caption components and examples for different reference types

Book or government/organisation report

Caption components:

Note in Italics. From [or Adapted from] *Title of Book or Report in Italics* (p. xxx), by Initial(s).
Author Surname and Initial(s). Author Surname, year, Publisher (DOI or URL). Copyright year
by Name of Copyright Holder or Creative Commons licence.

> Note: When the author and publisher are the same, omit the publisher

Example:

Note. From *Evidence-Based Critical Care* (p. 108), by P. E. Marik, 2015, Springer
(https://doi.org/10.1007/978-3-319-11020-2). Copyright 2015 by Springer International
Publishing.

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Chapter in an edited book

Caption components:

Note in Italics. From [or Adapted from] "Title of Chapter," by Initial(s). Author Surname and Initial(s). Author Surname, in Initial(s). Editor Surname (Ed.), *Title of Book in Italics* (any edition or volume number, p. xxx), year, Publisher (DOI or URL). Copyright year by Name of Copyright Holder or Creative Commons licence.

Example:

Note. From "Aboriginal Protest," by L. Duncan, in G. Foley, A. Schaap and E. Howell (Eds.), *The Aboriginal Tent Embassy: Sovereignty, Black Power, Land Rights and the State* (p. 62), 2014, Routledge (http://ebookcentral.proquest.com/lib/curtin/reader.action?docID=1323346). Copyright 2014 by Gary Foley, Andrew Schaap and Edwina Howell.

Journal article, magazine or newspaper

Caption components:

Note in Italics. From [or Adapted from] "Title of Article," by Initial(s). Author Surname and Initial(s). Author Surname, year, *Title of Journal in Italics*, *Volume in Italics*(Issue), p. xx (DOI or URL). Copyright year by Name of Copyright Holder or Creative Commons licence.

Example:

Note. From "'Strong Black Women': African American Women with Disabilities, Intersecting Identities, and Inequality," by A. L. Miles, 2019, *Gender & Society, 33*(1), p. 4 (https://doi.org/10.1177/0891243218814820). Copyright 2018 by The Author.

Webpage

Caption components:

Note in Italics. From [or Adapted from] *Title of Webpage in Italics*, by Initial(s). Author Surname and Initial(s). Author Surname, year, Site Name (URL). Copyright year by Name of Copyright Holder or Creative Commons licence.

> Note: When the author and site name are the same, omit the site name

Example:

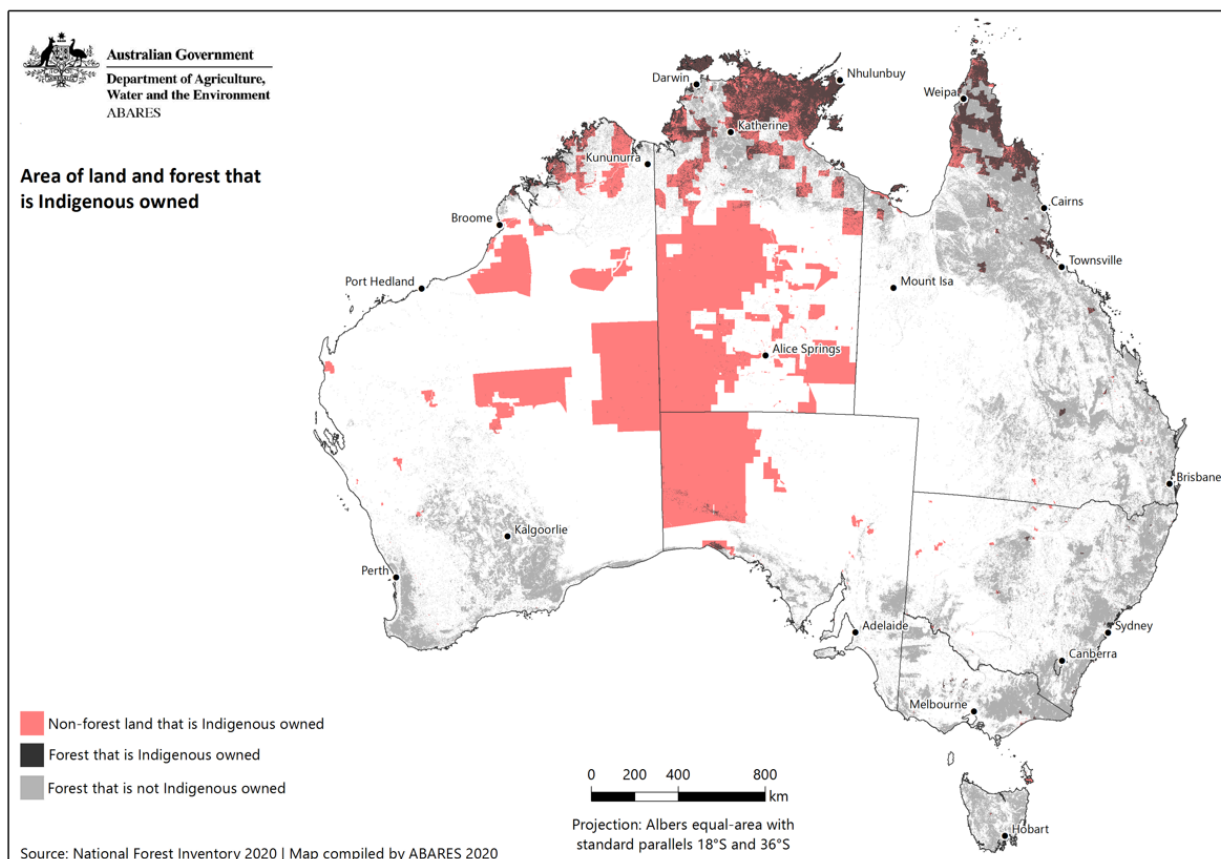*Note*. From *Climate Change in Australia*, by CSIRO, 2020 (https://doi.org/10.1177/0891243218814820). Copyright 2020 by Commonwealth Scientific and Industrial Research Organisation.

Example incorporating tables and figures into an assignment

Australia's Indigenous people have a longstanding connection with country, valuing it for a range of cultural, social and economic reasons, in a history that goes back an estimated 60,000 years (Jacobsen et al., 2020; Olsen & Russell, 2019). Prior to colonisation, Australia comprised over 250 societies that covered the entire landmass, groups that had their own language, customs and responsibility for managing the land (Karidakis & Kelly, 2017). This responsibility has only recently begun to be handed back to Indigenous people, with Jacobsen et al. (2020) reporting 134 million hectares of land in Australia, 17% of the total landmass, as Indigenous owned. A map produced by the Australian Bureau of Agriculture and Resource Economics and Sciences (ABARES, Figure 1) shows that the bulk of this land is located in central Australia.

Figure 1

Area of Land and Forest that is Indigenous Owned

Note. From *Australia's Indigenous Forest Estate*, by Australian Bureau of Agriculture and

Resource Economics and Sciences, 2020 (https://data.gov.au/data/dataset/australia-s-indigenous-forest-estate-2020). CC BY.

Dillon et al. (2015) defines Indigenous land as "all land over which Indigenous people have use and rights as recognised through ownership, management, access or other special rights" (p. 6). Incorporating these broader definitions, Table 1 breaks down the total area of recognised Indigenous land in Australia.

Table 1

Indigenous Land Management Categories and Size (Hectares)

Category	Definition [a]	Total area [b]
Owned and managed	Lands that are both owned and managed by Indigenous communities	142,306,000
Managed	Lands that are managed but not owned by Indigenous communities	32,357,000
Co-managed	Owned and managed by non-Indigenous parties, but agreements guarantee Indigenous people rights in managing land	28,028,000
Special rights	Lands subject to Native Title determinations and active Indigenous Land Use Agreements	304,531,000

Note. [a]Categories and definitions per Dillon et al. (2015, p. 9). [b]Area totals provided in Jacobsen et al. (2020, p. 5).

References

Australian Bureau of Agriculture and Resource Economics and Sciences. (2020). *Australia's Indigenous forest estate*. Australian Government. https://data.gov.au/data/dataset/australia-s-indigenous-forest-estate-2020

Dillon, R., Jeyasingham, J., Eades, S., & Read, S. (2015). *Development of Australia's Indigenous forest estate (2013) dataset* (Research Report 15.6). Australian Bureau of Agricultural and Resource Economics and Sciences. https://www.agriculture.gov.au/sites/default/files/documents/IndigenousForestEstate_20150828_v1.0.0.pdf

Jacobsen, R., Howell, C., & Read, S. (2020). *Australia's Indigenous land and forest estate: Separate reporting for Indigenous ownership, management and other special rights*. Australian Bureau of Agricultural and Resource Economics and Sciences. https://doi.org/10.25814/bqr0-4m20

Karidakis, M., & Kelly, B. (2017). Trends in Indigenous language usage. *Australian Journal of Linguistics, 38*(1), 105-126. https://doi.org/10.1080/07268602.2018.1393861

Olsen, P., & Russell, L. (2019). 'Civilisation' displaces Indigenous wildlife balance. *Wildlife Australia, 56*(4), 36-41. https://doi.org/10.3316/ielapa.887587290235282

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- Openverse (https://openverse.org) (formerly Creative Commons image search)
- Wikimedia Commons (https://commons.wikimedia.org/wiki/Main_Page)
- The New York Public Library Digital Collections (https://digitalcollections.nypl.org/)
- State Library of Victoria copyright-free image search (https://www.slv.vic.gov.au/images) (mainly historical images)

- Unsplash (https://unsplash.com/images/stock/creative-common)

Locating copyright or Creative Commons information

Sometimes it can be difficult to locate copyright or license information associated with a table or figure. If it's not presented alongside the content you want to use, do a search of the document for either 'copyright' or 'CC' using Ctrl + F (command + F on a Mac).

On some websites, you might want to check the footer for a link to 'Terms of use' which will provide you with the information you need for copyright acknowledgement.

Reference list format

> **Please check the assignment formatting requirements for your individual unit as they may differ from the advice provided in the APA manual. PhD and Masters by research students should consult the relevant publication manual for formatting information.**

Page layout

- Begin the reference list on a new page after the text
- Place the label References in bold, centred on the top of the page
- Double space the entire reference list (both within and between references)
- Apply a hanging indent (https://youtu.be/6vv_vGEuSew) of 1.27cm to each reference list entry

Order of references

- Arrange the list alphabetically by the first author's surname or organisation name. Where there is no author, use the first word of the title (other than A, An, or The)
  (See Author variations, page 10 for examples of no author, organisation name, and multiple authors)
- If there are multiple works by the same author(s), order by publication date with the oldest ones first. References with no date (n.d.) precede references with dates
- If there are multiple works by the same author(s) published in the same year, order alphabetically by the title of the work. Add a, b, c after the year to differentiate the works
  (See In-text citations explained, page 7 for examples of multiple works by the same author)
- If a reference list entry begins with a number, order alphabetically as though the number were spelled out i.e. order *10* as if written as *ten*

Title capitalisation

- All titles, with the exception of journal titles, should be presented in sentence-case capitalisation (where only the first word, proper nouns and words following certain punctuation are capitalised)
  Example: **Y**outh subcultures: **T**heory, history and the **A**ustralian experience
- Journal titles should be presented in headline-style capitalisation (where each significant word is capitalised)
  Example: *New England Journal of Medicine*

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DOIs and URLs

- A DOI (Digital Object Identifier) is a string of numbers, letters and symbols which uniquely identifies, and creates a permanent link to, a journal article, book or other online document, e.g. 10.1108/HER-10-2015-0023.
- In the APA style, DOIs are presented as hyperlinks and are preceded by https://doi.org/. For example: https://doi.org/10.1108/HER-10-2015-0023
- The DOI is given preference over the URL due to its stable nature. If one has been assigned, include it in your reference list entry.
- If you cannot locate a DOI, include the online article, book or document's URL.
- All DOIs and URLs should be presented in their resolved form (e.g. beginning with https://…). It is acceptable to present these links as live hyperlinks or as plain text, as long as you are consistent throughout your reference list

Where can I find the DOI?
DOIs will usually be presented on the first page of an article or with the publication details. If you cannot locate a DOI, do a quick search in the document by clicking CTRL + F (Windows) or Command + F (Mac) and entering doi in the search box

Sample reference list

References

Arkoudis, S., Dollinger, M., Baik, C., & Patience, A. (2019). International students' experience in Australian higher education: Can we do better? *Higher Education*, *77*(5), 799-813. https://doi.org/10.1007/s10734-018-0302-x

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Forsyth, H. (2014a). Dreaming of higher education. *Southerly*, *74*(2), 119-142. https://search.informit.org/doi/10.3316/informit.792227855125093

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United Nations Educational, Scientific and Cultural Organization. (2016). *Global education monitoring report, 2016: Place: Inclusive and sustainable cities*. https://unesdoc.unesco.org/ark:/48223/pf0000246230

The World Bank. (2021). *Higher education*. https://www.worldbank.org/en/topic/tertiaryeducation

Referencing checklist

This brief checklist highlights some general points to pay attention to when editing your in-text citations and reference list. For the components and formatting required for specific reference types, please consult the relevant sections of this APA referencing guide (https://uniskills.library.curtin.edu.au/referencing/apa7).

In-text citations

☐ Have you included an in-text citation, page 5 each time you have paraphrased, summarised or quoted information from another source?

☐ Are direct quotations, page 6 enclosed in quote marks with a page number or paragraph provided, in addition to the author and date of the source?

☐ Does each in-text citation have a corresponding reference list entry?

Reference list

☐ Does the reference list, page 80 only include sources that have been cited in the text?

☐ Does the reference list start on a new page or slide, after the content of your assignment, with the word **'References'** in bold and centred at the top of the page?

☐ Does the reference list have double-spacing, both within and between references?

☐ Is the reference list ordered alphabetically by the first author's last name or name of the organisation responsible for the content? If the reference has no author, does it use the first significant word in the title?

☐ Do all references have a hanging indent of 1.27cm? How do I create a hanging indent? (https://youtu.be/6vv_vGEuSew)

☐ Are titles, with the exception of journal names, in sentence case capitalisation, where only the first word, proper nouns, and words following certain types of punctuation (full stops, colons, etc.) are capitalised?

    Example: **Y**outh subcultures: **T**heory, history and the **A**ustralian experience

☐ Are journal names presented in full (not in an abbreviated form) and in headline-style capitalisation, where every significant word is capitalised?

    Example: *New England Journal of Medicine*

☐ Do all online sources have an address to help the reader locate the item? Either a DOI (Digital Object Identifier), page 80 or a URL if there is no DOI?

☐ Are all DOIs preceded by https://doi.org/?

☐ Are all DOIs and URLs presented consistently either as live links (blue and underlined) OR plain text that is not underlined?

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